

About the Cover

In 2018, the Town of Otis began constructing its first broadband hut along side the East Otis Fire House. This was in preparation for having a central location for all of the fiber optic cable to connect with Whip City Fiber, our internet service provider.

Construction on Phase 1 of the town's fiber broadband network began in spring of 2018. When we were ready to open the broadband "hut", Lieutenant Governor Karen Polito was on hand to officially cut the ribbon and open our network for business. Also on the front cover are Mark Amanti, Larry Gould, AJ Enchill from Senator Hinds office, and Becky Stone. Larry was one of our primary initiators to bring broadband to Otis. Both Larry and Mark were initial hookups so we could work out any problems prior to connecting the rest of the town residents.

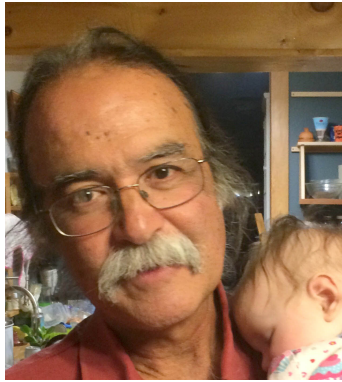
Residents in the Phase 1 area were brought into service beginning in May of 2018, and as of the end of 2018, we are now connecting residential hookups in Phases 2 and 3. We expect to have all construction completed in 2019, with residents being connected as each phase is completed.

Please be certain to request connection to your home by logging onto www.OtisFiber.com and looking up your street address. This broadband network belongs to our taxpayers and the more people in town we have using our network, the sooner we recoup our costs.

Photos for this year's Annual Town Report were furnished by Whip City Fiber.

Correction:

Last year's cover photo of the wind turbine was taken by Walter Engels. We omitted giving him credit for his photo last year.



Dedication

The Town of Otis would like to recognize and dedicate the Annual Town Report to Larry Gould. Most residents know Larry as the Town Building Commissioner and Projects Coordinator; however, Larry has been quietly involved with our town for decades. In the 1980's, Larry was a member of the Otis Arts Council and was instrumental in the establishment of the Arts Fair that would later become the Kiwanis Fair; held on the Town Green. The arts council also sponsored Otis Stock, a local music festival held at Otis Ridge one summer in the late 1980's. He worked with other volunteers at the original school, (now the town hall), when portable classrooms were needed to connect and make accessible the spaces. He was also a familiar face at Otis Ridge as a member and then the director of the Ski Patrol for more than 2 decades. He was a founding member of the Farmington River Community Theatre, which presented plays in the lodge at Otis Ridge for 10 years building sets and running lights and sound for young actors. Or perhaps you attended the annual Steeple Chase Duck Race in support of the Congregational Church and hummed along when he played the guitar and sang as the volunteer entertainment at the chicken BBQs.

In April of 2006, Larry took on a new role here in Otis as the Building Inspector. From then on he made himself available to anyone who needed information on any project anytime. Larry believes that every project is a team effort and will always maintain that every accomplishment is the result of work of many. Over the years he has assisted in writing grants for solar, wind, broadband and energy improvements for Otis. The town appreciates the time that he takes to learn the in's and outs of whatever he is involved with. If there is a question, he generally has the answer.

Larry is involved with the Energy Committee, Technology Committee, and the Building Use Sub-Committee. He was a member of the Smart Growth Committee and recently the Master Plan Committee. The Zoning Board is grateful that he attends all meetings to answer permitting questions for the committee and applicants. He also attends Planning or Conservation meetings if needed. You can see evidence of Larry's contributions to our town when you drive down Algeria Road and watch the Otis Wind Turbine spin. Or visit the town hall and enjoy the renovations. If you are connecting to Broad Band he has been part of this project. Solar Panels at the firehouse; the roof on the school, Larry has been part of the teams that accomplished these for the town.

The Town of Otis is grateful to have someone like Larry Gould as a member of our community and government. We thank him for his quiet dedication and belief that we all care for one another here in Otis. We hope that he will continue to choose to serve the town of Otis for many years to come. Thank you Mr. Gould.

In Memorium

The Town of Otis would like to honor a lot of important people that passed away this year.

We were saddened by the passing of Joe Ryan early this year. Joe had been a very energetic supporter of Otis Council on Aging. He served on the Council on Aging board and was one of the many people who helped make the Senior trips so successful. He and his wife Pat moved to Florida in the fall of 2017. His enormous contribution to the town will be greatly appreciated and missed.

Then in summer we received news about the passing of Lillian Friberg. She was also a contributing member of the Council on Aging board before moving to the Hampden, MA area to be near her daughter.

Finally, in winter we lost Ray LaRiviere who was another long-time member of the Council on Aging board. Both he and his wife Angie were major contributing factors in making the trips and the COA such a successful endeavor.

We also lost Howard Hood this winter. He was one of the major organizers for the Brown Bag food distribution. This program is run by the state through the Councils on Aging established in each town. The Brown Bag program provides monthly groceries to low income seniors.

This winter we also lost our long time Assessors Clerk Elaine Thomas. Elaine had worked as Assessors Clerk for 33 years before her retirement in 2011. She brought a lot of laughter to our working day and she will be dearly missed.

It is the contributions and the dedication of time from all of these people who continue to bring their hearts and souls to helping this town of ours grow and prosper. We sincerely thank them for making our town what it is today and want to let their families know they will always be remembered.

ANNUAL REPORT
OF THE
TOWN OF OTIS
MASSACHUSETTS



For the year ending December 31, 2018



TOWN OF OTIS

MASSACHUSETTS

OFFICIAL REPORT

Statistics for Fiscal Year
July 1, 2018 to June 30, 2019

Population – 2017 Census	1,392
Area (square miles)	37.9
Number of Registered Voters	1,128
Highway Maintained by Town (miles)	45.27
Total Appropriations	\$6,776,227.65
Tax Levy	\$5,084,141.30
Total Property Valuations	\$614,026,726.00
Tax Rate	\$8.28





TOWN OFFICERS
Fiscal Year 2019

SELECTMEN

Gary Thomas, 2020

William Hiller, 2021

Donald Hawley, 2019

TOWN ADMINISTRATOR

Rebecca Stone, 2021

VETERANS AGENT

Laurie Hils, 2019

TOWN CLERK

Lyn Minery, 2019

TOWN TREASURER

Karen Fink, 2020

TOWN COLLECTOR

Destiny Duris, 2019

ASSESSORS

Kathleen Rider, 2020

Heather Venne, 2021

Russell Loring, 2019

FINANCE BOARD

Therese Gould, 2020

Walter Engels, 2021

Michael Ernst, 2019

SCHOOL COMMITTEE

Arlene Tolopko, 2020
Vacant, 2019

Carol Lombardo, 2021
Jessica Drenga, 2021

LIBRARY TRUSTEES

Diane Dyer, 2020

James Adams, 2021

Walter Engels, 2019

CEMETERY COMMISSIONS

Roger Meyer, 2020

Kristen Brown, 2021
Sexton, Jim Crandall

Bruce Wall, 2019

CONSTABLES

Russell Loring, 2020
David Hamill, 2019

Jack Conboy, 2019
Ken Pettibone, 2019

Dan Hamill, 2019
Charles Whiting, 2019

TREE WARDEN

John Conboy, 2019

TOWN ACCOUNTANT

Margaret McClellan, 2019

FIRE CHIEF

Richard Phair, 2019

ASSISTANT FIRE CHIEF

Christopher Bouchard, 2019



Town of Otis, Massachusetts
2018 Annual Report



POLICE CHIEF

Daniel Hamill, 2019

POLICE SERGEANT

Vacant, 2019

ELECTION WARDEN

Leonard Terranova, 2019

MODERATOR

Blake Middleton, 2019

DEPUTY WARDEN

Carol Lombardo, 2019

ELECTION CLERK

Carol Blakeslee, 2019

DEPUTY ELECTION CLERK

Lisa D'Orazio, 2019

BOARD OF REGISTRARS

Marjorie Middleton, 2019

Jill Moretz, 2020

Emily Piacquadio, 2021

BOARD of HEALTH AGENT

Jim Wilusz, 2019

ASSISTANT BOARD of HEALTH AGENT

Peter Kolodziej, 2019

CONSERVATION COMMISSION

Dominic Battista, 2019

Jeff Laramy, 2019

Roger Meyer, 2020

Bruce Wall, 2021

Rene Dubee Alternate, 2019

David Sarnacki, 2020

PLANNING BOARD

Teresa Cook-Visser, 2019

Michael Ernst, 2023

James Kauffman, 2020

Rona Knight, 2019

Alan Koivisto, 2019

Jennifer Daily, 2021

Harold Kobrin, 2022

BOARD OF APPEALS

Geoffrey Geane, 2020

RoseAnne DeRupo, 2019

James Kauffman, 2023

Michael Ernst, 2022

Therese Gould, 2019

BOARD OF APPEALS – ASSOCIATE MEMBERS

Katherine Couch, 2019

Sara Skibski, 2019

RECREATION COMMISSION

Kathy Carroll, 2019

William Dyer, 2021

Mary Adams, 2020

Alternate Dana Pustinger, 2019

HISTORICAL COMMISSION

Tom Ragusa Alternate, 2019

Sonia Morrison, 2019 Celeste Watman Alternate, 2019

Judith Mabee, 2019

Diane Provenz, 2021

Thomas Garvey, 2021

COUNCIL ON AGING

Ralph Gleason, 2020

Richard Cicchillo, 2020

Joe Rock Alternate, 2019

Carol Blakeslee, 2021

Jane Bernasconi, 2021

Dorothea D'Elia, 2019





CELEBRATION COMMITTEE

Stephanie McNair, 2019
Arlene Tolopko, 2019

Diane Provenz, 2019

Sonia Morrison, 2019
Jeanne Randorf, 2019

CULTURAL COUNCIL

Arlene Tolopko, 2019
Jeanne Randorf, 2021

Carol Lombardo, 2020
Deborah Fogel, 2019

MaryJo Engels, 2019
Ilisa Sulner, 2019

BUILDING INSPECTOR

Larry Gould, 2019

ASSISTANT BUILDING INSPECTOR

Gary Danko, 2019

WIRE INSPECTOR

Jay Reynolds, 2019

ASSISTANT WIRE INSPECTOR

Robert Kimberley, 2019

SANITATION INSPECTOR

John Conboy, 2019

ASSISTANT SANITATION INSPECTOR

Vacant, 2019

PLUMBING INSPECTOR

Brian Middleton, 2019

ASSISTANT PLUMBING INSPECTOR

Mark Levernoch, 2019

SCHOLARSHIP COMMITTEE

Diane Dyer, 2019

Lee Hawley, 2018

Laurie Nikituk, 2020

TECHNOLOGY COMMITTEE

Larry Gould, 2019
William Hiller, 2019

Frank Tolopko, 2019
Laurie Flower, 2019

George Mabee, 2019
Lisa D'Orazio, 2019

ENERGY COMMITTEE

Donald Hawley, 2019
Anthony Scapin, 2019
Mike Moretz, 2019

William Hiller, 2019
James Crandall, 2019
Sandy Pinkham, 2019
Ed Sepansky, 2019

Walter Engels, 2019
Larry Gould, 2019
Michael Ernst, 2019

INVESTMENT POLICY ADVISORY COMMITTEE

Karen Fink, 2019

Walter Engels, 2019

Michael Ernst, 2019

BUILDING USE SUBCOMMITTEE

Teresa Cook-Visser, 2019
Sandy Pinkham, 2019

Walter Engels, 2019
Derek Poirier, 2019





2018 ANNUAL REPORT

OTIS BOARD OF SELECTMEN

We have been busy during 2018 following up on a number of items and taking on many new projects.

Work continues with Westfield Gas & Electric, Eversource, and Verizon on providing broadband service throughout the town. We were notified that Extra Mile Contingency funds are going to be made available to towns experiencing any overages of make-ready costs for broadband buildout projects. The Wind Turbine Project went through a testing period and the turbine went live in March.

The Building Use Sub-Committee continues to look at space needs and inspections are ongoing of town properties. Energy efficiency projects completed include installation of solar panels on the Main Fire House, East Otis Fire House, Highway Sand Shed, and the Transfer Station.

Since the Reservoir Road Culvert Project was withdrawn from FEMA funding as we were unable to meet the extension deadline, we then submitted for a \$500,000 grant through the MassDOT Small Bridge Program for this project. A grant through MassWorks for \$507,000 was submitted for the Tyringham Road Improvement Project. As of the end of 2018 we have not received grants for these two projects and plan to resubmit grant applications and explore other funding options. Paving projects were awarded to Lane in the amount of \$127,280 for Town Hill Road and Cold Spring West. The East Otis Fire House paving project was completed as well. . Hearings were held to discontinue maintenance of town roads which resulted in the discontinuance of Miller Swamp Road and Witter Road, with portions of Miner Road, Stebbins Road, and Tolland Road being discontinued. We declared a backhoe and pickup sander as surplus and awarded bids. We reassigned the Police Department Ford Explorer to the Fire Department with minimal repairs, allowing our Fire personnel to have a backup rescue vehicle. MassDOT officials began hosting interchange meetings to study the possibility of establishing a new ramp from the I-90 corridor and Town staff continue to attend these meetings.

A grant application to the Massachusetts Emergency Management Agency to allow for updating of our Hazard Mitigation Plan was filed which will assist us with stormwater drainage, culvert improvements, and flood control projects. A District Local Technical Assistance grant application has been filed to allow for the study of a sewer expansion project towards the Otis Ridge area. We began working with the Berkshire Regional Planning Commission for residential housing rehabilitation through a Community Development Block Grant. A grant of \$76,000 was awarded by the Executive Office for Administration & Finance through the Community Compact Cabinet's Information Technology grant program to allow for the purchase of new accounting software. The FY17 audit was completed and follow up with the financial team continues on the audit recommendations.

Town officials have been approached by several companies proposing marijuana facilities and the Select Board has indicated they are willing to become a Host Community.





Multiple Board of Health permit variances were reviewed and approved throughout the year. Our 1999 Tobacco Regulations were reviewed and revised as well.

Several Open Meeting Law complaints were filed and the Attorney General's office ruled that no violations were found. We also determined that the best location for the self-help visitor's kiosk being supplied through the Southern Berkshire Chamber of Commerce will be near Harmony Hall. Based on an approved Special Town Meeting vote, legislation was filed through a Home Rule Petition for an All Alcohol license to be allowed for Papa's Healthy Food & Fuel with approval through the legislature, the Governor's office, and the Alcoholic Beverages Control Commission.

New staff to the Highway Department include Thomas Dean and we welcome Daniel Hamill as our Interim Chief of Police. We would like to acknowledge that Maintenance Department staff Jim Crandall and Matt Clark have received license upgrades for the Waste Water Treatment Plant and that Kyle Pettibone of the Highway Department took first place in a State competition for a Driver Skills & Safety Event. Congratulations to Jim, Matt, and Kyle for these achievements. Due to a new OSHA employee safety law going into effect in early 2019, a Safety Committee was established along with an appointment of a designated Safety Officer to allow us to meet this new requirement. We were awarded a Safety & Personal Protective Equipment grant for \$8,872 through our insurance carrier to assist with the new law, helping to purchase much-needed equipment through non-tax dollars.

We wish to convey our appreciation to all town employees, town boards and committee members throughout the year. The town is very fortunate to have this level of dedication as it is a necessary component to strengthening the community.

We are proud to provide you with a clear, balanced budget, working with all department heads, local, regional, and state agencies, as we continue to seek out funding opportunities in an effort to keep our tax rate one of the lowest in the Commonwealth.

As a reminder, the Select Board meets regularly twice a month in the Town Hall conference room. Public participation and input are welcomed and encouraged. If you are unable to attend, please feel free to contact me at townmanager.otis@gmail.com or by calling (413) 269-0100 ext. 112.

Respectfully,

Rebecca Stone, Town Administrator

On behalf of:

Donald Hawley, Select Board Chair
Gary Thomas, Select Board Member
William Hiller, Select Board Member





Otis Fire Department 2018 Annual Town Report

Otis Fire responded to 110 calls in 2018. They ranged from motor vehicle accidents, medical calls and structure fires.

The Fire Department would like to thank the community, our families and friends for their continued help and support. We would also like to thank Otis Police, Highway and Selectboard for all their help this year.

Also, Otis Fire would like to thank the town's people for their support of our steak roast. Even though it was at a different venue this year the support was amazing, and we were overwhelmed by your support. It was a great success, and our pancake breakfast was also a success because of you.

We couldn't do what we do without all of you.

Respectfully,
Richard Phair, Fire Chief
And all of the members of
Otis Fire Department

Otis Rescue Squad 2018 Annual Report

The members of The Otis Rescue Squad have spent the last year continuing to keep our skills sharp and updated to the latest national standards. We do this by taking both refresher classes and classes on new methods and medical products.

We continue to work with the towns of Sandisfield and Becket within our mutual aid agreements to provide 24/7 emergency medical care to the people of our communities. While our call volume has increased a little this year we have had to rely on these squads less.

Like many other volunteer agencies in the region, we are operating with fewer than optimal EMTs and encourage anyone interested in becoming an EMT to talk to us.

We are proud to continue our tradition of helping the people of Otis since 1958.

James Ebitz
President, Otis Rescue Squad





Otis Police Department Annual Town Report 2018

The Otis Police Department responded to a total of 926 calls for service in 2018. We also logged a total of 21,086 miles while out on patrol. We responded to wide variety of calls in 2018, including motor vehicle accident investigations, well being checks, larceny investigations, and burglar alarms. Some of these calls were more serious in nature while others could be called, “routine.” Even though Otis is a relatively small town, a “routine call” can always change in an instant so we rarely ever consider a call routine. The world has changed a lot over the years which, in turn, keep the officers vigilant during their time on patrol. We revert back to our training and experience often which is why this job is so demanding. The town should be proud of the members of the police department. They are dedicated, professional, and always willing to go the extra mile to help anyone in need.

The department prides itself on its dedication to our community. With our welfare check program and Kops N’ Kids sponsored events, to name a few, we are ever expanding our positive relationships with the citizens, and children, of Otis. You will often see Officers visiting local eateries around town, answering questions or just catching up with members of our diverse population.

The department helped out at various town sponsored events during the year, providing a police presence and assisting with traffic control. We would like to extend a big thank you to Tolland and Sandisfield Police for their assistance with traffic control during this year’s Memorial Day Parade.

All Officers of the department attended annual in service training, which includes firearms training, legal updates, CPR/First Aid refresher, and several other specialized classes that we are mandated to attend to remain certified in the State of Massachusetts. Officers also attended other optional training offered around the area, networking with other officers and learning new job related skills.

The officers of the Police Department would like to thank the Otis Board of Selectmen, Otis Finance Board and various other boards in town for their continued support of our operations. We would like to also thank the Otis Fire Department, Rescue Squad, Highway and Maintenance Departments for all their help during the 2018 year. Our department would not be able to do what it does without your help and expertise. A big thank you, also, to the Massachusetts State Police and Berkshire Sheriff’s Department Dispatch Center for their professionalism and invaluable assistance while working together this year. Thank you also to the surrounding Police Departments for your assistance on calls and your support of our department. Finally we would like to thank the residents and business owners of Otis. Your support is greatly appreciated and we can’t thank you enough.



Town of Otis, Massachusetts
2018 Annual Report



Calls for Service	2018	2017
Alarms	58	16
Arrests/Criminal Complaints	8	7
Assaults	2	6
Breaking and Entering	8	12
Domestic Disturbance	9	11
EMS/Fire Calls	103	66
Firearms Complaints	4	10
Homicide/Suicide/Sudden Death	1	1
Larceny	18	13
Motor Vehicle Accidents	36	21
Assisting Other Agencies	78	25
Hang Up 911 Calls	36	10
Vandalism	3	17
Trespassing Complaints	7	11
Suspicious Activity	26	32
Erratic Operation	20	58
Public Service Calls	380	489
Animal Complaints	34	24
Harassment	6	16
Wellbeing Checks	17	12
Civil Matters	10	10

We look forward to serving the town in 2019!

Daniel T. Hamill, Interim Chief of Police





Southern Berkshire Regional Emergency Planning Committee

c/o Fairview Hospital
29 Lewis Ave
Great Barrington, MA 01230

SBREPC

Phone: 413 528 0790 x 3045
Fax: 413 528 8615
Email: SBREPC@gmail.com

SBREPC FY18 SUMMARY

The Southern Berkshire Regional Emergency Planning Committee (SBREPC) would like to take this opportunity to thank the Town of Otis for its continued support. The SBREPC works with Massachusetts Emergency Management Agency (MEMA), the State Fire Marshal, the federal Environmental Protection Agency (EPA), the Federal Emergency Management Agency (FEMA), Berkshire Regional Planning Commission (BRPC) and the Western Massachusetts Homeland Regional Security Council (WMHRSC), along with state and local police, fire services, public health, emergency medical services, and other disciplines in the twelve towns of South Berkshire County.

SBREPC holds monthly meetings at Fairview Hospital in Great Barrington on the 3rd Tuesday of each month at 8:00am. While it is important to have representation from all the disciplines, Selectboard members are especially encouraged to attend since it is the Local Elected Officials that will have the authority to designate resources in the case of an emergency. Participation in the SBREPC fulfills your town's obligation to belong to a LEPC and REPC and assures you are meeting the goals and missions of SARA Title III.

During FY18, SBREPC has completed the following:

- Multi-Agency Communication Center (MACC) Tabletop Exercise
- Sheltering Tabletop Exercise
- Hazardous Materials Exercise
- Sheltering 101 Training
- Draft EMS Service Zone Plan
- Purchase of inflatable decontamination unit
- Development of contact lists for towns in region

We are geared up for a busy FY20 as we continue to work to expand resources available to our towns during all hazards, including: heat waves, hurricanes, severe storms and snow events. Thank you for your support and involvement to strengthen emergency preparedness in Berkshire County.





FARMINGTON RIVER REGIONAL SCHOOL DISTRICT Annual Report for FY 2018-2019

A. Total Enrollment for In-District –Pre-K – Gr. 6: (see breakdown below) 117 Students

Enrollment by Town for Grade Pre-K through Grade 6 for FY 18

Otis	55
Sandisfield	42
From Other Towns (School Choice into FRRSD)	20
Total	117

FRRSD Enrollment by Grade for Otis and Sandisfield Students:

Pre-School	22
Kindergarten	11
Grade One	13
Grade Two	9
Grade Three	7
Grade Four	10
Grade Five	11
Grade Six	14
Total	97

PLUS 20

B. Total Enrollment for Out-of-District Enrollments: (see breakdown below) 49 students

Berkshire Hills Regional School District Enrollment by Town for FY 18:

Otis (School Choice)	2	
Otis – Tuition for Grades 7-12		41
Sandisfield – Tuition for Grades 7-12		28
Sandisfield (School Choice)	6	

Central Berkshire 4

Lee School District Enrollment by Town for FY 18

Otis (School Choice)	4	
Otis – Tuition for Grades 7-12		17
Sandisfield – Tuition for Grades 7-12		3
Sandisfield (School Choice)	0	

Lenox School District Enrollment by Town for FY 18

Otis(School Choice)	1	
Sandisfield(School Choice)		0

SBRSD Enrollment by Town for FY 18

Otis (School Choice)	12	
Sandisfield (School Choice)		14

Gateway Regional School District FY 18 1

Otis

Westfield – vocational program – FY 18 4

Otis

Southwick-Tolland Enrollment by Town for FY18 1

Sandisfield (School Choice)

TOTAL DISTRICT ENROLLMENT Pre-K through Grade 12 – both towns - FY2019: 394

188 “in-district” students plus 49 “out-of district” students = 237 students in the entire FRRSD District

Preschool through Grade 12 in 2018-2019 fiscal year.





FRRSD School Committee for 2018-19:

FRRSD School Committee was comprised of seven members:

Otis – Carol Lombardo Vice chair, Jessica Drenga, Arlene Tolopko, Open Seat

Sandisfield – Nick DellaGiustina, Chair, John Skrip, Jr., Billie Anderson-Pachulski

FRRSD School Administration for 2018-19:

Thomas Nadolny, Principal/Superintendent – Full time

Michael Saporito, Director of Student Services – full time

Eric Jesner, District Business Manager – full time

FRRSD Clerical Staff for 2018-19:

Teresa DellaGiustina – full time Supt.’s Assistant

Open Position Secretary to Principal

Paula Subklew – full time Business Office Assistant

FRRSD Teaching Staff for 2018-19:

Nanette Higgins – full day Pre-school

Rebecca Hamill – half-day Pre-school

Amy Maxton – Kindergarten

Meaghan Martin – Grade 1

Sarah Tracy – Grade 2

Katherine Graham – Grade 3

Bethany Mielke– Grade 4

Christopher Keller – Grade 5

James Foster – Grade 6

Jonina Decker – Special Education

Rachael Cannon – Special Education

Laura Catullo – Art – part time

Michael Flower – Music – part time

Jenna Daley – Health and Physical Education – part time

Laurie Flower – Instructional Technology and Engineering – full time

Terry Di Grigoli – Guidance Counselor – Fulltime

Hanna Kenny- Exploratory foreign language, Gr. 4-6 – ½ day per week

FRRSD Paraprofessionals for 2018-19: The District employed 9.5 Paraprofessionals in Grades Pre-K through 6 to address the needs of special education, disabled, and regular education students in all settings. The District also employs several Paraprofessionals in “out of district” public placements to meet IEP requirements.

FRRSD Speech Therapy, Occupational Therapy, Physical Therapy and Psychological Services for 2018-19: To address the therapeutic needs of students as defined through their Individualized Education Plans, 504 Accommodations agreements, or by other recommendations, the District engaged the services of therapists, as needed, on a consultant basis.

FRRSD School Nurse for 2018-19: Denise Zuidema – full time

FRRSD Cafeteria Staff for 2018-19:

Breakfast and lunch were served daily to students, in accordance with state and federal guidelines for healthy meals. The District also provided a low-cost, nutritious meal for Senior Citizens of both towns once a week.

Kendra Rybacki – Director

– cafeteria helper





FRRSD Maintenance Staff for 2018-19:

Jeffrey Gray – Head of Maintenance
Michael McCord-part time custodian-evenings
Valerie Morrison– part time custodian - evenings

FRRSD Transportation Services for 2018-19:

The District has a multi-year bus contract with Dufour, Inc. to transport District students in Grades K-12 to the Farmington River Regional School, Berkshire Hills Regional School District and Lee Public Schools. Additionally, to access students in outlying areas in both communities, the District employed its own drivers and two District vans to transport students in both towns. School choice students are not transported.

FRRSD Tuition Agreements for Students in Grade 7 -12 for 2018-19:

In order to provide a free and appropriate public education for District students in Grades 7 – 12, the District maintains tuition agreements with Berkshire Hills Regional School District and the Lee Public Schools. These tuition agreements enable all parties to budget and plan ahead financially, based upon these agreements. Parent and students can choose which of these two school districts they wish to attend after they leave Grade 6 at Farmington River Regional School.

FRRSD Parent Teacher Association – PTA – 2018-19:

The PTO became the PTA, with national membership and affiliations as a not for profit organization, very active in many aspects of the District. The PTA provided information on school event to all District parents. They arranged for Room Parents for all classrooms. The PTA held many creative fund-raising activities, such as the Cash Calendar to raise funds for school equipment and opportunities (smart boards, classroom materials, field trips and in-school programs, etc.). PTA members also helped with Field Day, the Holiday Shoppe and other family events. They contributed tens of thousands of dollars to the students' education, enrichment and recreation opportunities that could not be accommodated in the regular school budget.

FRRSD Volunteers and Collaborations for 2018-19:

The District students benefitted from many family and community volunteers who spent time in the classrooms and at the Otis Library working with children and doing projects with them. The Otis Cultural Council and the Sandisfield Cultural Council again donated hundreds of dollars to the school for in-school enrichment programs and field trips. These volunteers served to enhance student learning and enrichment.

COLLABORATION WITH DISTRICT POLICE AND FIRE DEPARTMENTS

Otis and Sandisfield Police and Fire Chiefs, along with staff members from their respective departments, worked closely with the School Administration to develop a lockdown procedure and to work with State Police in the training of all staff members and parents in lockdown and shelter-in-place procedures. Our lockdown drills continued to be successful because of this partnership.

The Otis Police Department provided a during the April vacation to give children the opportunity to interact with law enforcement officers in a proactive, positive manner while doing some very interesting and fun activities.

Use of District Facilities

The District continued to promote the use of our facilities to both Towns that comprise the District. Otis Recreation Department regularly provided a range of activities for the community, such as volleyball and pickleball. The Otis Cultural Council holds their Annual Craft Fair at the school in July. The Otis Fire Department utilizes the school for training purposes, and The Kiwanis Club's annual Pancake Breakfast for Veteran's Day is here in the cafeteria.

Respectfully submitted by:
Thomas Nadolny, Superintendent





Town of Otis Celebrations Committee

The Otis Celebrations Committee continues an annual event to celebrate our community. This event affords an opportunity for all citizens to socialize with each other as neighbors in a relaxing atmosphere to continue to foster a sense of community. We welcome new ideas and new members to keep our community spirit alive.

Thank you,
Sonia Morrison, Chair
Otis Celebration Committee

Town of Otis Scholarship Committee

We received eight scholarship applications this year. Two were from Lee High School and six from Monument Mountain. After reviewing the applications, we decided to give each of the applicants a scholarship in the amount of \$1,000.

After some discussion it was decided that each of the applicants would also receive another \$100 from our donation account. This amount would be earmarked for “books”.

Scholarships are awarded to any Otis student graduating from any high school who plans to continue his/her education by attending a full time advanced educational institution for two or more years. This will include technical schools, community college, and four year college or university.

Requirements are letter from the student and a completed application requesting consideration for the scholarship. Complete information is available from the guidance office at Lee High, Monument Mountain High school and the town selectmen’s office.

The awards will be announced at the senior awards ceremony and given upon proof the student has completed the first semester by passing all subjects and has enrolled for the second semester. We encourage all graduating students from Otis to apply. Awards are not based upon grades.

The Scholarship Committee would like to thank those who have donated to our account this year. These funds are used solely for the education of Otis students.

Diane Dyer
Laurie Nikituk
Lee Hawley





Highway Department

In 2018 we had an extended winter with numerous ice and freeze/thaw events which made it very difficult to keep our gravel roads maintained. This summer the town became the host for the Eversource funded Shared Mower program and received our new John Deere Tractor and Boom Mower. This is the mower you see out cutting brush and branches away from overhead utilities and along roadways, which is very productive. We also took the opportunity to pave Cold Spring West & Town Hill Roads when Tennessee Gas agreed to repair the base of these roads along with The Town of Sandisfield section. By doing this we were able to save almost half of what the job would normally cost that is taken from our State Aid Funding. In the fall we received the new JCB Backhoe to replace the 1995 backhoe. The new truck is currently at the shop being upfitted with the body and snow removal equipment that will replace the 2002 truck we currently own.

I would personally like to take the time to thank everyone that approaches me to let us know how good of a job we are doing, it is very nice to hear we are appreciated for our efforts. Thank you to my crew Joe, Kyle, and Tom for their hard work and sometimes long hours and dedication to keep our roads safe for you the residents. We would like to thank the Otis Building Maintenance and Otis Fire Department for their assistance during the year. Also we would like to thank the Otis Board of Selectmen, Town Administrator, Finance Board, Town Hall Staff and the Towns people of Otis for your continued support.

The Highway Department office is open 7:00 am to 3:00pm Monday through Friday and will be happy to answer any questions and try to assist the Townspeople if needed.

Respectfully Submitted,
Derek Poirier
Highway Superintendent





Waste Water Treatment Plant

The wastewater staffs primary responsibility is to collect, pump, and treat raw sewage for those on the municipal sewer system. The plant ran well in 2018 producing quality effluent without any permit violations.

The WWTP continues to assist the Board of Health by providing licensed Drinking Water Operator services for the Town Hall and Recreation Center as well as cross-connection control surveying and backflow prevention device testing.

Our wastewater system operates like a normal sewer system, taking waste liquids from your toilet, sink, shower, bath, dishwasher and washing machine and transferring it to the sewer system and treatment plant. In order to properly maintain the system by avoiding blockages and damage to the pump, the following items should NOT be placed into the system in any way:

- *Glass, *Metal, *Plastic, *Kitty litter, *Flammable materials
- *Abrasive materials including gravel, sand, aquarium stone, and coffee grinds
- *Socks, rags, or cloths, *Sanitary napkins or tampons, *Disposable diapers,
- *Personal wipes, *Lubricating oil, grease, paint, large amounts of cooking oil,
- *Strong chemicals

In the event of a grinder pump failure please call 413-441-3474 and leave a message. For information or questions regarding the system inquiries can be sent to wwtp.otis@yahoo.com

Respectfully Submitted,
Keith C. O'Neil
Chief Operator





Maintenance Department

The Maintenance Department is responsible for maintaining all town buildings, five cemeteries, town beach and operating the transfer station. We also assist in the operation of the waste water treatment plant, the wind mill, monitoring solar panels and generators for proper operation.

This year we assisted in building a broadband building, solar installations, generator installations and paving of the East Otis fire station.

Our department assisted the Library by rearranging shelving units and installing art display hangers.

Our duties included interior and exterior painting at the Library Town Hall and both the Main and East Otis Fire Houses.

Transfer Station

Please follow the recycling rules at the transfer station as it cost money locally and at the state level to sort out contaminants. We appreciate your compliance in this matter.

Recycling at the transfer station during 2018

Mixed paper 82.49 tons, Recycled bottles and cans 69.35 tons, Bulky rigid plastics 5.12 tons, textiles 1.94 tons, E Waste (TV's computers, other electronics) 6.81 tons.

Otis Cemeteries

We assisted with ten burials and four foundations for headstones this year. Mapping the remaining cemeteries has been finished and put on the Otis Town website.

I would like to thank the maintenance department staff for their dedication and hard work throughout the year, as well as other departments for their support.

Respectfully submitted,
James Crandall
Maintenance Supervisor





Building Department

2018 Annual Town Report

One-hundred and two building permits with a recorded value of \$5,184,687.00 were issued in 2018. The majority of these permits were for necessary alterations and renovations that include, re-roofing, siding and replacing windows and doors. There were four new single-family dwellings constructed on previously undeveloped parcels of land. There were fourteen photovoltaic solar (PV) installations on residential dwellings and accessory structures this year and four of the Town's buildings.

Amending the Town of Otis Zoning By-law setback requirements for non-conforming situations has allowed projects to move forward without the need for a Zoning Special Permit. If your project meets the new requirements several months of process time can be saved.

The Building Department page on the town's website, www.townofotisma.com is a place to look for information about building permits and applications, the Town's Zoning By-law, office hours, links to the State Building Code and other forms and documents. If you don't see what you're looking for or have a suggestion click on my name, Larry Gould, and send me an email, call the office at 413-269-0100 x 110 or if I don't pick up, call or text my cell at 413-207-4027. I want to help with your building and zoning needs. I welcome your comments.

The office of the building inspector can provide information and direction before any project begins; saving, lost time and expense.

Respectfully Submitted
Larry K. Gould
Inspector of Buildings

Electrical Inspector

If you are doing electrical work in the Town of Otis, you are required to obtain an electrical permit and contact the Electrical Inspector for fees and permit approval. Permits issued to homeowners will be at the discretion of the Inspector.

For 2018, we performed 117 electrical inspections in Otis, 62 electrical permits were issued, and we collected \$5860.00 in electrical permit fees.

The Electrical Inspector can be contacted Monday through Friday at (860) 798-2578.

Checks should be made payable to the Town of Otis and mailed with the permit application to: Jay Reynolds, 109 North Main Street, Sandisfield, MA 01255.

As of October 1, 2007, the permit fees are \$50.00 per residential inspection and \$60.00 per commercial inspection.

Respectfully submitted,
Jay Reynolds
Electrical Inspector





2018 Town of Otis Report Plumbing and Gas Inspector

Plumbing and gas inspection fees still remain at \$50 per inspection.

All applications and checks must be sent to the Town of Otis and made payable to the Town of Otis. Only licensed contractors may apply for permits. Town of Otis address is P.O. Box 237, Otis, Ma 01253.

In 2018, there were 58 plumbing inspections made, and 85 gas inspections.

Respectfully Submitted,
Brian Middleton - Plumbing and Gas Inspector
Office - 413-269-7269, Cell - 413-429-1227

Mark Levernoch – Assistant Plumbing and gas Inspector
Office - 413-623-2200, Cell - 413-822-5688

Energy Committee 2018 Annual Town Report

In the spring of 2008 a small group of officials, employees and citizens met to explore ways to bring down the rapidly increasing costs of operating the buildings owned by the Town of Otis. This process has continued for eleven years and today projects completed include: Town Hall building and mechanical upgrades, Maintenance building at the Transfer Station, Upgraded Center Station Fire House, the 1.5 MegaWatt wind energy project and photovoltaic solar installations at the East Otis Fire House, Transfer Station, Sand Shed at the Highway Garage and the Center Station Fire House.

The Energy Committee continues to look to the future with potential shared spaces and reorganization of building uses to best accommodate the Town's needs. The Energy Committee is reviewing town buildings to determine their physical needs for a long term capitol plan. Department heads and members are included in a committee to study the needs of individual departments and the needs of the town for the future of our community.

The Energy Committee meets on the third Thursday of the month at 5:00 PM at the Town Hall and all are welcome to attend.

Energy Committee Members:

Donald Hawley	Tony Scapin	Michael Moretz
Bill Hiller	Jim Crandall	Walter Engels
Michael Ernst	Ed Sepanski	Larry Gould
Sandy Pinkham		





PARKS & RECREATION COMMISSION

www.noticeotis.com

NOTICE OTIS! The Otis Recreation Commission is dedicated to develop and administer comprehensive community, cultural and recreational programs. Our mission is to serve all age groups with programs to enrich their lives.

Drop-in Exercise Classes continue to be very well attended in addition to Workshops and Events throughout the year. We've partnered up with Ski Butternut to offer free Tubing vouchers this year...and they have been well received.

The Cardio room has been very busy...a small room but A LOT to offer! Treadmills, upright bike, recumbent bike, elliptical and the AMT unit along with yoga mats, Pilates rolls, resistant bands, etc. Free Wi-Fi @ the Rec Center continues to be used regularly by the community. Membership continues to grow with Otis Residents/Otis Taxpayers and some of our neighboring towns.

We continue to sponsor Membership/Passes to a variety of local attractions: Amelia Park, Berkshire Botanical Garden, Hancock Shaker Village, Magic Wings, Mass ParksPass & Six Flags. BIG thanks go out to Otis Ridge and Ski Butternut working with us in order to offer the voucher program to the Residents/Taxpayers of Otis. Ski Helmet days were very well attended. All pass programs have been very successful.

The Commissioners would like to express their appreciation to Patricia Richard, Program Supervisor, for all of her hard work and efforts for the Rec Center. Sincere "thanks" go out to all the volunteers that help with our events.

Class schedules are posted monthly to the website & Facebook as well as flyers which are distributed at various locations in Town in addition to Farmington River Elementary.

Our community is a very important aspect in making our Town everything that it is. Everyone helps in making Otis, uniquely Otis. We sincerely appreciate the support that we have received from our community.

Support + Harmony = Community.

Respectfully Submitted,

Kathy Carroll, Bill Dyer, Mary Adams, Dana Pustinger





Council on Aging Town Report for 2018

269-0100 Ext 107

Members of the council:

Ralph E Gleason	Chairperson
Dottie D'Elia	Treasurer
Carol Blakeslee	Recording Secretary
Jane Bernasconi	Member
Joseph Rock	Member
Richard Cicchillo	Associate Member

Our hours are Monday and Wednesday 10 AM till 2 PM

- We have a full lending library and welcome all visitors.
- First Thursday of each month the "Out to Lunch Bunch" meets at a local restaurant for good food and great conversation.
- Third Wednesday of each month is Pot Luck Lunch. Everyone brings a dish to share.
- Third Friday of the month is the State-run Brown Bag program.
- First Monday of each month (except for December – March) a registered nurse comes in for foot care. Call the center for an appointment.
- Second Wednesday of each month the visiting nurse comes in from the Lee VNA at 12:30 PM for Blood Pressure screening.
- Every five weeks on Mondays we schedule Men and Women's haircuts. A real bargain at \$10.00. Call the center for an appointment.
- Our "Share A Ride" program takes Otis Senior's to Doctor, Hospital appointments.
- We have a limited amount of geriatric equipment and supplies available.
- We maintain a mailing & email list in order to keep our seniors involved.
- All of our activities are updated regularly on our Town's website. Check us out at www.townofotisma.com under Council on Aging.
- We also have a column in "The Otis Observer" in which we list all activities and upcoming trips.

Lest we forget these beautiful seniors that left us in 2018

Barbara Riiska; Dot Carrington; Joseph Ryan; Marie Hood; Geraldine Rice; Lillian Friberg; Mary Zimmerman; Ray LaRiviere and Howard Hood

Respectfully submitted,

Ralph E Gleason, Chairperson
Otis COA





2018 Board of Health Report

In fiscal year 2018, there was steady activity with respect to Title 5 inspections and septic inspections. We issued 12 well permits and 26 septic inspections. Many systems have incorporated innovative technology due to lot restrictions and other challenges. However, these types of systems are an improvement to public health and safety and enhances watershed quality.

Recreational Camps for Children such as Bonnie Brae, Soccer Camp at Larkum Pond, and Otis Ski Ridge camp met full compliance with relevant codes. All camps remain in good standing and meet compliance with regulations.

In Fiscal year 2018, the town hosted Clearwater Recovery to offer a free septic training as required by local policies. In addition, the Board of Health updated their policies relating to septic inspections, permits, and enforcement that also includes a step penalty for non-compliance. The Board of Health also reviewed the need to update their local policies relating to tobacco sales. It is anticipated they will update those in Fiscal Year 2019.

The 2018 beach testing season the past summer yielding a prominent level of compliance. Many thanks to the Board, Heather and Lisa, and employees for their valued assistance and dedication. We look forward to a healthy and safe 2019.

Respectfully submitted,
James J. Wilusz, R.S.
Registered Sanitarian/Health Agent





OTIS LIBRARY & MUSEUM TOWN REPORT 2019

The library looks different. Under the direction of the library trustees and the librarians and with the help of the maintenance department materials were rearranged and moved. The children's area is larger, the DVD's are more accessible, the nonfiction is upstairs and there is space that is more open.

Our attendance topped 8500 this year and we processed over 17500 transactions. Many vacationers and visitors joined our 1350 patrons to use the library and to see the museum. There were about 825 non-resident transactions this year. It is delightful to see everyone and to have visitors.

The library has over 10,250 items for patron use. There are books, audiobooks, DVDs, magazines, and museum passes. If we do not have what you are looking for our CWMARS membership provides items that you can request. There were approximately 2500 patron interlibrary loan transactions, and the interlibrary loan system is now extending further as more regional networks join. Our patrons are becoming more involved in the e-book and e-audio opportunities as part of both the Boston Public Library and the Commonwealth Catalog. CWMARS offers over 92000 E-book, E-audio, and Videos to download onto your device.

The 5 computers for public use are used most of the time as well as the high speed Wi-Fi which supports patron's own devices such as smart phones, tablets, iPhone, iPad, kindles, and Chromebooks. You can e-print on the wireless printer and send it electronically via scans or faxes.

This year the library sponsored wonderful guest speakers, held learning workshops, conducted several children's programs and held entertaining events as listed below:

Guest Speakers

Steve Otfinoski	Tangled History for Juniors Harriet Tubman: From Fugitive to Freedom: The Story of The underground railroad
Ed Williams	Otis Rocks! The Williams Stone Company
Cornelia Brooke Guilder	Edith Wharton's Lenox
Tom Ragusa	Rediscovering the Great Road also known as the Knox Trail
Peter Cameron	Norton Cemetary: May we Never Forget the history of Loudon Ma

Workshops

Bruce Mandel	Songspark
Dominic Cucinotti	EBAY
Jon Charow	Windows 10 Android Devices Cloud Applications and File Management IOS Devices
Tom Savage	Chromebooks

Special Events

Mary Jo Maichack	Campfire Style Singalong
Greg Maichack	Mother's Day Pastel Workshop
Children's Programs	
Berkshire Museum	GSK Science & Technology

Children's Programs

Story Hour
Rocking Out at the Library
Pet Rocks
Alpaca's Rock Ice Cream Party
Lego Club





Library Trivia
Polar Bear Images by Mark Hungate
Nature by Faith Weldon
Country Painting by Gail Heath
Otis Museum by Jane Feldman & Dianne Lynch

We are fortunate to have local talent and support. Materials, services and programs are expensive. The town provides approximately 79% of the total Library Budget. The remaining 21% of the budget is provided through private donations, grants, and state aid. We thank our generous patrons.

We enter another challenging year, striving to meet the demands of society, working to maintain our technology services, and meeting the needs of our patrons, and I thank Lois Hall, Assistant Director who has worked diligently in my absence. I acknowledge the Trustees for their work. Special thanks to Steve Graves who has left the trustees after several years of dedication. Welcome to James Adams the new trustee. Special thanks to Jim Crandall and his maintenance crew for their work to maintain our building inside and out. It is a pleasure to provide services to such a wonderful community.

Kathleen Bort
Director
Otis Library & Museum

Finance Board

Members of the Finance Board are elected officials of the Town of Otis. They are responsible for reviewing the budgets of each town department and committee in consultation with the Select Board.

The Finance Board meets, in advance, with the Farmington River School Board and administration to review its budget before submission to the town.

The Town of Otis has been granted a AA municipal bond rating reflecting the sound finances of the town.

The Finance Board would like to thank the Town Administrator as well as department and committee heads for their continued cooperation in considering budget requests that work with the tax and grant funds available.

Walter Engels
Michael Ernst
Therese Gould





Town of Otis CONSERVATION COMMISSION

The primary role of the Otis Conservation Commission is to preserve and protect the integrity of the town's wetland systems, while striving to work with and serve the community. With nine designated great ponds, as well as the West Branch of the Farmington River, the Otis Conservation Commission is one the most active conservation commissions in the state. In 2018 the Commission conducted 94 site inspections; heard 19 Notice of Intents applications (NOIs) & 31 Request for Determinations of Applicability applications (RDAs); and issued/resolved 9 Enforcement Orders, 4 Emergency Certifications and 7 certificates of compliance.

In an effort to better serve the community, the Commission purchased brochures on understanding conservation commission requirements, that are available to the public - free of charge. These brochures provide the basic information of what needs to come before the Commission and how (RDA vs NOI for example). The Commission meets at 6:00 PM, on the third Wednesday of each month. The office hours for the Commission, are the first Wednesday of each month, at 6:00 PM, and the deadline for submission of applications is on the same day as the office hours, for each respective month, by 6:00 PM, no exceptions!

The Commission would like to Thank Bob Mason and John Kovich, both with MASS DCR (Department of Conservation and Recreation), who regularly work in conjunction with the Otis Conservation Commission, and attend each meeting as representatives of DCR. The Commission would also like to thank the Selectman for their continued support, as well as the community for respecting, and following the guidelines as set forth by the regulations of the MA Wetlands Protection Act.

Respectfully Submitted,
Dave Sarnacki
Otis Conservation Commission
Chairman





Report of the Town Clerk

Vital Records Recorded in 2018

9 Births

7 Marriages

18 Deaths

Business Certificates Issued in 2018 -New and Renewed

EcoAquariums	Matthew Segatti
Millers Marine Sales & Service	Peter & Gwendolyn Miller
Berkshire Slipcovers	Margaret Quigley
Berkshire Serenity Gardens & Crafts	Doreen Vance
Logsdon Electric	Titus Logsdon
Michael Poirier Tile	Michael Poirier
Berkshire Wedding Collective	Tara Consolati
Eagle Eye Editorial Services	Janine Stanley-Dunham
Lakeside Estates Bed & Breakfast	Antonio & Beverly Scapin
Floors by Webster	Christian Webster
Michael Scapin Custom Builder	Michael Scapin
William J. Hyland Property Services	William J. Hyland
Kathi Casey, The Healthy Boomer Body Expert	Kathleen Casey
Ad Marem	Maria Esther Mollerus

2018 Dog Licenses

336 Dog Licenses issued in 2018

4 Kennel Licenses issued in 2018

Dog licenses = \$1,547.00 Fees \$213.00

2018 Underground Fuel Storage Registrations

Camp Overflow

Katie's Country Store

Papa's Healthy Food & Fuel

Total Number of Tag Sale Permits Issued in 2018

18

Raffle Permits 2018

AM Vet Post 77 Inc.

Knox Trail Sno-Riders Club Inc.

Respectfully Submitted,
Lyn O'Brien, Town Clerk





Board of Elections

Otis currently has 1124 Registered Voters – This is less than last year because inactive voters were deleted.

Voter Registration Breakdown

711 No Party (unenrolled)

Political Parties

235 Democratic

171 Republican

3 Libertarian

Political Designations

1 Pirate

1 United Independent Party

1 American Independent Party

1 Mass Independent Party

This year the Town of Otis held a Special Town Meeting, Caucus, Annual Town Meeting, Annual Town Election, State Primary, and a State Election. You can find the 2018 results for all of the town meetings and elections in this town report.

The new ImageCast voting machine was implemented in 2018. The machine was used for all elections in 2018 with no issues.

As members of the Board of Registrars we encourage you to get out and vote. Your polling location in the Town of Otis is at: 1 North Main Road, Otis Town Hall, Otis, MA 01253.

Remember your vote counts!

Respectfully Submitted

Town of Otis Board of Registrars

Lyn O'Brien

Marjorie Middleton

Jill Moretz

Emily Piacquadio





Town of Otis, Massachusetts
Special Town Meeting Minutes
February 20, 2018

Selectperson: William Hiller Chair, Donald Hawley, Gary Thomas
Finance Board: Michael Ernst Chair, Therese Gould
Moderator: Blake Middleton
Town Clerk: Lyn O'Brien
Town Administrator: Rebecca Stone
Board of Registrars: Marjorie Middleton, Jill Moretz, Emily Piacquadio

Total Registered Voters: 1122
Total Registered Voters in Attendance: 48

The Moderator called the meeting to order at 7:01 pm at the Otis Town Hall.

The Moderator asked everyone to stand for the Pledge of Allegiance.

The Moderator asked everyone to shut off their cell phones. He requested voters stand and use the microphone during discussion. He also announced the meeting was being recorded.

The Moderator announced a quorum was present of at least 15 registered voters.

The Moderator introduced our new Town Administrator, Rebecca Stone.

A motion was made to dispense with the reading of the warrant and proceed to act on Article 1.
The motion was seconded.
The motion passed.

ARTICLE 1: To see if the Town will vote to establish a Stabilization Fund for the Farmington River Regional School District, in accordance with M.G.L. Chapter 71, Section 16G1/2, as recently amended, for the purpose of funding capital maintenance expenditures for the Farmington River Regional Elementary School. The Treasurer of the Regional School District shall be the custodian of such fund.

A motion was made to accept Article 1.
The motion was seconded.
There was no discussion.
Article 1 passed.

ARTICLE 2: To see if the Town will vote to expend the sum of \$134.14 to pay a FY2017 invoice to the Berkshire Eagle and to take said sum from free cash.

A motion was made to accept Article 2.
The motion was seconded.
There was no discussion.
Article 2 passed.





ARTICLE 3: To see if the Town will vote to expend the sum of \$60.77 to pay an FY2017 invoice to Quill and to take said sum from free cash.

A motion was made to accept Article 3.

The motion was seconded.

There was no discussion.

Article 3 passed.

ARTICLE 4: To see if the Town will vote to transfer the sum of \$125,419.42 to pay the Fiscal Year 2017 Wind Turbine Bond payment and to take said sum from Fund 32; which is funding that has not been spent from the \$400,000.00 appropriated at the Special Town Meeting on February 27, 2013.

A motion was made to accept Article 4.

The motion was seconded.

There was no discussion.

Article 4 passed.

ARTICLE 5: To see if the Town will vote to expend the sum of \$20,000.00 to fund the Fiscal Year 2018 Operations and maintenance costs for the Otis Fiber Broadband MLP account and to take said sum from free cash.

A motion was made to accept Article 5.

The motion was seconded.

There was no discussion.

Article 5 passed.

ARTICLE 6: To see if the Town will vote to transfer the sum of \$31,000.00 to pay for the Deductible Health Plan coverage for Fiscal 2018 for Town employees and to take said sum from free cash.

A motion was made to accept Article 6.

The motion was seconded.

There was no discussion.

Article 6 passed.

ARTICLE 7: To see if the Town will authorize the Board of Selectmen to petition the Legislature to enact Legislation as follows, provided that the Legislature may reasonably vary from the form and substance of the requested legislation within the scope of the general public objectives of this petition:

An Act Relative to the Sale of Alcoholic Beverages in the Town of Otis

Be it enacted by the Senate and House of Representatives in General Court assembled and by the authority of same as follows:

SECTION 1: Notwithstanding Section 17 of Massachusetts General Laws Chapter 138, the local licensing authority of the Town of Otis may grant one additional license for the sale of all alcoholic beverages to be drunk off the premises, pursuant to Section 15, Chapter 138, to Papa's Healthy Food and Fuel, East Otis, Massachusetts. The license shall be subject to all of said Chapter 138 except said section 17.

The licensing authority shall not approve the transfer of the license to any other location but it may grant the license to a new applicant at the same location if the applicant files with the





licensing authority a letter from the department of revenue and a letter from the department of unemployment assistance indicating the license is in good standing with those departments and that all applicable taxes, fees and contributions have been paid.

If the license granted under this section is cancelled, revoked or no longer in use at the location of original issuance, it shall be returned physically with all legal rights, privileges and restrictions pertaining thereto to the licensing authority which may then grant the license to a new applicant at the same location under the same conditions as specified in this act.

SECTION 2: This act shall take effect upon its passage.

A motion was made to accept Article 7

The motion was seconded.

There was no discussion.

Article 7 passed.

ARTICLE 8: To see if the Town will vote to amend the Zoning Bylaw by amending Section 5.2.2, Section 5.2.4, and Section 5.2.6 and by adding Section 5.2.7 and Section 5.2.8 with the following language:

5.2 SIGNS

5.2.2 Temporary Signs. Temporary signs which do not comply with this By-Law may be authorized by the Zoning Enforcement Officer for special events. The Zoning Enforcement Officer may, at their discretion, require the posting of a bond or cash deposit large enough to cover the cost of removal of temporary signs if such signs are not removed promptly after termination of the advertised event by the sponsors.

5.2.4 Abandoned Signs. Any sign which has been abandoned or advertises any product which is no longer sold, or any activity which is no longer carried on must be removed within thirty (30) days by the owner of the premises after notice to that effect from the Zoning Enforcement Officer.

5.2.6 Signs Authorized by Special Permit.

The following signs may be displayed with a Special Permit from the Zoning Board of Appeals:

1. On property in R-40 Residential devoted to use authorized by Special Permit, one sign not exceeding six (6) square feet in total area.
2. Within the V-1 Village district, each business is permitted two (2) signs not to exceed twenty-four (24) square feet in total combined area. Signs may be freestanding or attached flat against the wall of the building. Freestanding signs may not exceed eighteen (18) square feet.
3. On multiple business use lots there is permitted one (1) directory sign per lot not exceeding twenty-four (24) square feet in area for all business establishments or uses on the lot, and not exceeding twelve (12) square feet for any one business establishment or use on the lot.





5.2.7 Billboards are Prohibited.

5.2.8 Political Signs. The following is the Town of Otis policy on political sign location, size and duration:

1. **LOCATION:** Political signage shall not be located within a public way layout or on Town-owned property except as follows:

1. **Exceptions on Private Property**

Political signage may be placed on private property, along a public way provided that:

- a. The sign is placed a minimum of ten (10) feet back from the edge of pavement for the public way and any sidewalk, and
- b. The owners of the subject private property allows placement of the signage, and
- c. The signage does not impede the travel of pedestrians.

2. **Exceptions on Town-Owned Property**

Political signage may be placed on town owned property providing that:

- a. The sign is placed a minimum of one hundred fifty (150) feet away from any polling entrance and shall be removed immediately after the polls close. The sign shall not block vehicular traffic, the progress of pedestrians or existing signs.
- b. ONE SIGN per candidate is permitted on the grassy island at the intersection of Becket Road and East Otis Road, also known as Route 23, provided that the signs are placed so they do not impede the view of drivers on the adjacent public ways or block existing signs or impede pedestrians.

2. **TIME FRAME OF DISPLAY:** Political signs may be erected forty-five (45) days prior to the election and are to be removed within two days after the election except as noted above for polling places.
3. **SIZE OF SIGNS:** Political signs may not exceed three (3) square feet of total area and the top of political signs may not exceed thirty-two (32) inches in height from virgin ground below.

Due to the length of Article 8, a motion was made to pass over the reading of this Article.

The motion was seconded.

The article was not read.

Discussion: Signs: The reason for the sign bylaw is to conform all the signs in town to have the same regulated format. The sign permits in the past had size discrepancies. This size is more reasonable and fair for businesses. Political Signs: A resident asked if this is a change? The Town Clerk explained this is to clarify questions that arise regarding where political signs can go and how long can they stay displayed.

A motion was made to accept Article 8.

The motion was seconded.

Discussion: Signs: Will businesses be grandfathered? This will be for business going forward that need new signs. Political Signs: A resident stated she lives in a wooded area and the sign would be hidden if it was ten feet off the pavement.





A motion was made to amend Article 8 to eliminate the text in section 5.2.8, 1. LOCATION, Section 1A.

The motion was seconded.

Discussion: A resident suggested changing it to 5 feet.

The amendment failed. Yes 17, No 22

Article 8 passed

A motion was made to adjourn the meeting.

The motion was seconded.

The meeting adjourned at 7:30 pm.

Respectfully submitted,

Lyn O'Brien, Town Clerk





CAUCUS RESULTS

April 10, 2018- Caucus Results

<u>SELECTPERSON</u>	<u>Votes</u>	<u>SELECTPERSON WRITE IN</u>	<u>Votes</u>
WILLIAM HILLER	20	DAVID CONKLIN	8
BLANKS	4	MICHAEL ERNST	8
		CHRIS BOUCHARD	3

43 24 19

<u>MODERATOR</u>	<u>Votes</u>	<u>MODERATOR WRITE-IN</u>	<u>Votes</u>
BLAKE MIDDLETON	32	ALL OTHERS	2
BLANKS	9		0

43 41 2

<u>TREE WARDEN</u>	<u>Votes</u>	<u>TREE WARDEN WRITE-IN</u>	<u>Votes</u>
JOHN (JACK) CONBOY	31	ALL OTHERS	2
BLANKS	10		

43 41 2

<u>FINANCE BOARD</u>	<u>Votes</u>	<u>FINANCE WRITE IN</u>	<u>Votes</u>
WALTER ENGELS	35	ALL OTHERS	2
BLANKS	6		

43 41 2

<u>CEMETERY COMMISSION</u>	<u>Votes</u>	<u>CEMETERY WRITE IN</u>	<u>Votes</u>
KRISTEN BROWN	35	ALL OTHERS	0
BLANKS	8		

43 43 0

<u>LIBRARY TRUSTEE 2YR</u>	<u>Votes</u>	<u>LIBRARY 2YR WRITE-IN</u>	<u>Votes</u>
DIANE DYER	36	ALL OTHERS	0
BLANKS	7		

43 43 0





CAUCUS RESULTS

<u>LIBRARY TRUSTEE 3YR</u>	<u>Votes</u>	<u>LIBRARY 3 YR WRITE IN</u>	<u>Votes</u>
JAMES ADAMS	36		
BLANKS	7		
<u>43</u>	43		0

<u>PLANNING BOARD 3YR</u>	<u>Votes</u>	<u>PLANNING BOARD WRITE IN</u>	<u>Votes</u>
JENNIFER DAILY	33	ALL OTHERS	1
BLANKS	9		
<u>43</u>	42		1

<u>PLANNING BOARD 5YR</u>	<u>Votes</u>	<u>PLANNING WRITE IN</u>	<u>Votes</u>
MICHAEL ERNST	35	ALL OTHERS	3
BLANKS	5		
<u>43</u>	40		3

<u>SCHOOL COMMITTEE Vote 2</u>	<u>Votes</u>	<u>SCHOOL WRITE IN</u>	<u>Votes</u>
JESSICA DRENGA	36	ALL OTHERS	1
CAROL LOMBARD	40		
BLANKS	9		
<u>86</u>	85		1





Town of Otis, Massachusetts
Annual Town Meeting Minutes
May 15, 2018

Selectperson: William Hiller Chair, Gary Thomas, Donald Hawley
Finance Board: Michael Ernst Chair, Therese Gould, Walter Engels
Moderator: Blake Middleton
Town Clerk: Lyn O'Brien
Town Administrator: Rebecca Stone
Town Counsel: Jeremia Pollard
Board of Registrars: Marjorie Middleton, Emily Piacquadio

Total Registered Voters: 1128
Total Registered Voters in Attendance: 91

Meeting called to order at 7:00 pm at the Otis Town Hall by the Moderator.

A motion was made to dispense with the reading of the warrant and act on Article 1.
The motion was seconded.
The motion passed unanimously.

The Pledge of Allegiance was said.

A moment of silence was held for all those who have parted us in the past year.

The Moderator asked everyone to shut off their cell phones.

Emily Piacquadio and Marjorie Middleton were appointed as counters.

The Moderator reminded voters to speak into the microphone, raise their hand, and be recognized before speaking.

ARTICLE 1: To receive the reports of the various Town Officers and act thereon.

A motion was made to accept Article 1.

The motion was seconded.

The Moderator announced there was an error in the town report regarding Russell Loring our Constable. Russ Loring is an elected position with a three-year term and not a one-year term.
Article 1 passed unanimously.

ARTICLE 2: To raise and appropriate such money as may be necessary to defray the Town's expenses for this fiscal year. See appropriations list attached at end of Warrant.

\$5,521,398.63

A motion was made to accept Article 2.

The motion was seconded.

Article 2 passed, 1 opposed.





The Moderator explained he would be reading the rest of the articles eliminating the word “raise” in order for the funding source to be clear. Article 2 is the only Article that should be “raise and appropriate” from taxation. All others are not from taxation.

ARTICLE 3: To see if the Town will vote to appropriate the sum of \$111,097.00 for the purpose of paying the principal and interest due in fiscal 2019 for the fourth of five annual payments for the 2016 KME fire truck purchased in FY16 and to take said sum from free cash.

A motion was made to accept Article 3.

The motion was seconded.

Article 3 passed.

ARTICLE 4: To see if the Town will vote to appropriate the sum of \$39,035.50 for the purpose of buying radios for the Fire Department and to take said sum from free cash.

A motion was made to accept Article 4.

The motion was seconded.

Article 4 passed unanimously.

ARTICLE 5: To see if the Town will vote to authorize to borrow the sum of \$271,940.00 for the purpose of buying a new 2019 4x4 dump/plow truck to replace the Highway Department’s existing 2002 International.

A motion was made to accept Article 5.

The motion was seconded.

Discussion: What is going to happen to the old truck? Highway Superintendent, Derek Poirier answered the truck will be sold outright to the highest bidder.

A voter asked what brand truck will we be purchasing? Derek answered they have 2 quotes but haven’t picked the brand yet.

Article 5 passed unanimously.

ARTICLE 6: To see if the Town will vote to authorize to borrow the sum of \$136,254.00 the purpose of buying a new 2019 loader/backhoe to replace the Highway Department’s existing 1995 loader/backhoe.

A motion was made to accept Article 6.

The motion was seconded.

Article 6 passed unanimously.

ARTICLE 7: To see if the Town will vote to accept \$179,187.00 as an Available Fund under the Chapter 90 State Aid to Highways Program.

A motion was made to accept Article 7.

The motion was seconded.

Discussion: How much did we get last year? Derek Poirier answered this is about the same amount as last year.

Article 7 passed unanimously.

ARTICLE 8: To see if the Town will vote to authorize the Board of Selectmen to apply for, accept and expend a MassWorks Grant from the MassWorks Infrastructure Program in the amount of \$1,000,000.00 and sum will be used for Safety Improvements and Reconstruction on Tyringham Road.





A motion was made to accept Article 8.
The motion was seconded.
Article 8 passed unanimously.

ARTICLE 9: To see if the Town will vote to appropriate \$67,450.00 for the operation and maintenance of the municipal sewer system and to meet the appropriation, transfer funds from the sewer user fees.

A motion was made to accept Article 9.
The motion was seconded.
Article 9 passed unanimously.

ARTICLE 10: To see if the Town will vote to maintain separate Revolving Funds pursuant to MGL, Chapter 44, Section 53E ½ for the following fees. Fees received by Town Officials shall be credited to the respective revolving fund and expended for payment only by the authorization of the Town Treasurer. Respective expenditures from said Revolving Funds shall not exceed the amounts shown below for Fiscal Year 2019 without prior approval from the Board of Selectmen:

Plumbing & Gas Inspector	\$15,000.00
Wire Inspector	\$15,000.00
Fire Department Inspections	\$6,000.00
Sanitation Inspector	\$9,000.00
Recreation Commission	\$5,000.00
Demolition Debris Removal	\$25,000.00
Cemetery	\$2,000.00
Tax Title	\$10,000.00

A motion was made to accept Article 10.
The motion was seconded.
Article 10 passed unanimously.

ARTICLE 11: To see if the Town will vote to appropriate \$266,610.85 to pay costs of purchasing and installing solar panels to be located on various Town buildings, including the payment of all costs incidental and related thereto and to take said sum from wind project contingency funds.

A motion was made to accept Article 11.
The motion was seconded.

Discussion: Why are we doing this project when we have the wind project? Town Administrator, Rebecca Stone explained we need town meeting approval. Larry Gould, Project Coordinator explained this is excess money from the wind bond project. Three of the solar projects are complete and two are not. Bond Counsel said it was prudent to come to town meeting and make the additional vote to authorize the expense. The wind turbine is providing a revenue check to the town and the solar panels are saving the town buildings on electricity.
Article 11 passed, 2 opposed.





ARTICLE 12: To see if the Town will vote to appropriate the sum of \$446,762.00 in FY19 in principal and interest for the Wind Project Bond and to take said sum from wind project revenue.

A motion was made to accept article 12.

The motion was seconded.

Discussion: Do we have revenue? Larry Gould, Project Coordinator said revenue has been coming in. Larry is in discussion with Eversource and hoping for electronic transfers. They are generating \$40,000-\$60,000 per month. The turbine has been online since March 9th. The town is expecting \$500,000-\$600,000 per year in revenue.

Article 12 passed unanimously.

ARTICLE 13: To see if the Town will vote to appropriate the sum of \$37,415.00 for paying the principal and interest due in FY19 on funds borrowed for the Wind Project Serial Note and to take said sum from wind project revenue.

A motion was made to accept Article 13.

The motion was seconded.

Article 13 passed.

ARTICLE 14: To see if the Town will vote to appropriate the sum of \$32,250.00 for paying the interest due in FY19 on funds borrowed for the Otis Fiber Project and to take said sum from free cash.

A motion was made to accept Article 14.

The motion was seconded.

Discussion: When will construction be done? Bill Hiller, Selectboard Chair and Technology member said the town has approval of the first section and anticipate the entire town to be completed in the next year to 18 months.

How many are signed up for the service? Bill answered 650 households are signed up at this time. Who pays for the clearance of the polls? Bill answered we have already paid and a grant helped us. Is the town guaranteeing everyone gets the service? Bill hopes so and the State of MA requires 96% of the town to be serviced.

Article 14 passed, 1 opposed.

ARTICLE 15: To see if the Town will vote to accept a gift of the St. Paul's Episcopal Church from the legal successor of the Wardens of the Protestant Episcopal Society of Otis, and accompanying land, said properties being recorded in the Berkshire Middle District Registry of Deeds at Book 4949, Page 78, and Book 5677, Page 345, provided that the Episcopal Missions of Western Massachusetts successfully quiet title to said properties in a court of competent jurisdiction with the assent of the Executive Committee of the Congregation of St. Paul and/or any other parties necessary to quiet said title, and to authorize and direct the Board of Selectmen to execute any and all documents in connection with said transfer once the title is resolved.

A motion was made to accept Article 15.

The motion was seconded.

Discussion: What is the plan? Sonia Morrison, Historical Commission member stated there are many plans for the building including preservation for prosperity, a meeting space, the land alone, and the possibility to use the second lot to extend the sewer system. A voter suggested to see a plan in place prior to any commitments being made.





What is it going to cost? Sonia stated they hope to find funds from outside sources including grants and fundraising done from non-profit groups.

A voter asked how is this article different from what we voted on last year? Jeremia Pollard, Town Counsel stated we are here due to Town Counsel's certification of the title of insurability. We are back before town meeting because the title is not clear. The Diocese is going to act on quiet title. The current Executive Committee of the Congregation of Saint Paul's Church is willing to do this only if the town votes to take the property.

A resident asked if the Town is going to be picking up the expenses of the Diocese as well as their own expenses? Jeremia answered the town can't pay for the legal fees of the Diocese because of the Massachusetts anti-aid amendment. The Town can't pay anything until the Town owns the building. The Diocese will need to pay their own legal expenses. The only expenses the Town will have will be to have Jeremia review it from the real estate side.

A voter suggested an amendment to accept the land but come to town meeting for anything that would happen to the building.

A voter stated this building is going to cost over \$200,000 in repairs and if the repairs exceed 2/3rds of the buildings value the building needs to be brought up to code. This includes a well, septic, environmental study, handicapped accessibility, etc.

The Moderator called the vote.

A count was completed. Yes- 43 No-36

Article 15 passed.

A motion was made to adjourn the meeting.

The motion was seconded.

The meeting adjourned at 7:55 pm.

Respectfully submitted,

Lyn O'Brien, Town Clerk





May 22, 2018-Annual Town Election Results

Total Registered Voters in Town 1128

Total Voters for this Election 363

<u>SELECTPERSON</u>	<u>Votes</u>	<u>SELECTPERSON WRITE IN</u>	<u>Votes</u>
WILLIAM HILLER	275	ALL OTHERS	1
DAVID CONKLIN	87		
BLANKS	0		

363 362 1

<u>MODERATOR</u>	<u>Votes</u>	<u>MODERATOR WRITE-IN</u>	<u>Votes</u>
BLAKE MIDDLETON	302	ALL OTHERS	4
BLANKS	57		0

363 359 4

<u>TREE WARDEN</u>	<u>Votes</u>	<u>TREE WARDEN WRITE-IN</u>	<u>Votes</u>
JOHN (JACK) CONBOY	280	ALL OTHERS	13
BLANKS	70		

363 350 13

<u>FINANCE BOARD</u>	<u>Votes</u>	<u>FINANCE WRITE IN</u>	<u>Votes</u>
WALTER ENGELS	281	ALL OTHERS	4
BLANKS	78		

363 359 4

<u>CEMETERY COMMISSION</u>	<u>Votes</u>	<u>CEMETERY WRITE IN</u>	<u>Votes</u>
KRISTEN BROWN	270	ALL OTHERS	4
BLANKS	89		

363 359 4

<u>LIBRARY TRUSTEE 2YR</u>	<u>Votes</u>	<u>LIBRARY 2YR WRITE-IN</u>	<u>Votes</u>
DIANE DYER	296	ALL OTHERS	2
BLANKS	65		

363 361 2





<u>LIBRARY TRUSTEE 3YR</u>	<u>Votes</u>	<u>LIBRARY 3 YR WRITE IN</u>	<u>Votes</u>
JAMES ADAMS	267	ALL OTHERS	5
BLANKS	91		

363 358 5

<u>PLANNING BOARD 3YR</u>	<u>Votes</u>	<u>PLANNING BOARD WRITE IN</u>	<u>Votes</u>
JENNIFER DAILY	267	ALL OTHERS	1
BLANKS	95		

363 362 1

<u>PLANNING BOARD 5YR</u>	<u>Votes</u>	<u>PLANNING WRITE IN</u>	<u>Votes</u>
MICHAEL ERNST	272	ALL OTHERS	2
BLANKS	89		

363 361 2

<u>SCHOOL COMMITTEE Vote 2</u>	<u>Votes</u>	<u>SCHOOL WRITE IN</u>	<u>Votes</u>
JESSICA DRENGA	241	ALL OTHERS	3
CAROL LOMBARDO	233		
BLANKS	249		

726 723 3





State Primary
September 4, 2018

Total Registered Voters in Otis	1122
Total Ballots Cast	266
Democratic Ballots Cast	192
Republican Ballots Cast	74
Libertarian Ballots Cast	0

Democratic Party

Senator in Congress (DEMOCRATIC)

Elizabeth A. Warren	173
Write-In	0
Blank	19
TOTAL	192

Governor (DEMOCRATIC)

Jay M. Gonzalez	101
Bob Massie	48
Write-In	2
Blank	41
TOTAL	192

Lieutenant Governor (DEMOCRATIC)

Quentin Palfrey	103
Jimmy Tingle	33
Write-in	0
Blank	56
TOTAL	192

Attorney General (DEMOCRATIC)

Maura Healey	164
Write-In	1
Blank	27
TOTAL	192

Secretary of State (DEMOCRATIC)

William Francis Galvin	117
Josh Zakim	48
Write-In	0
Blank	27
TOTAL	192

Treasurer (DEMOCRATIC)

Deborah B. Goldberg	147
Write-In	0
Blank	45
TOTAL	192



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Auditor (DEMOCRATIC)

Suzanne M. Bump	146
Write-In	0
Blank	46
TOTAL	192

Representative in Congress (First District) (DEMOCRATIC)

Richard E. Neal	123
Tahirah Amatul-Wadud	60
Write-In	0
Blank	9
TOTAL	192

Councillor (Eighth District) (DEMOCRATIC)

Mary E. Hurley	150
Write-In	0
Blank	42
TOTAL	192

Senator In General Court (Berkshire, Hampshire, Franklin & Hampden District) (DEMOCRATIC)

Adam G. Hinds	135
Thomas P. Wickham	41
Write-In	0
Blank	16
TOTAL	192

Representative in General Court (Fourth Berkshire District) (DEMOCRATIC)

William "Smitty" Pignatelli	171
Write-In	0
Blank	21
TOTAL	192

District Attorney (Berkshire District) (DEMOCRATIC)

Paul J. Caccaviello	24
Andrea C. Harrington	51
Judith C. Knight	112
Write-In	0
Blank	5
TOTAL	192

Clerk of Courts (Berkshire County) (DEMOCRATIC)

Deborah S. Capeless	151
Write-In	0
Blank	41
TOTAL	192

Register of Deeds (Berkshire Middle District) (DEMOCRATIC)

Patsy Harris	154
Write-In	0
Blank	38
TOTAL	192





Republican Party

Senator in Congress (REPUBLICAN)

Geoff Diehl	35
John Kingston	20
Beth Joyce Lindstrom	9
Write-In	0
Blank	10
TOTAL	74

Governor (REPUBLICAN)

Charles D. Baker	44
Scott D. Lively	29
Write-In	0
Blank	1
TOTAL	74

Lieutenant Governor (REPUBLICAN)

Karyn E. Polito	57
Write-in	0
Blank	17
TOTAL	74

Attorney General (REPUBLICAN)

James R. McMahon, III	39
Daniel L. Shores	18
Write-In	0
Blank	17
TOTAL	74

Secretary of State (REPUBLICAN)

Anthony M. Amore	48
Write-In	0
Blank	26
TOTAL	74

Treasurer (REPUBLICAN)

Keiko M. Orrall	50
Write-In	0
Blank	24
TOTAL	74

Auditor (REPUBLICAN)

Helen Brady	47
Write-In	0
Blank	27
TOTAL	74

Representative in Congress (First District) (REPUBLICAN)

Write-In	1
Blank	73
TOTAL	74



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Councillor (Eighth District) (REPUBLICAN)

Write-In	1
Blank	73
TOTAL	74

Senator In General Court (Berkshire, Hampshire, Franklin & Hampden District) (REPUBLICAN)

Write-In	1
Blank	73
TOTAL	74

Representative in General Court (Fourth Berkshire District) (REPUBLICAN)

Write-In	1
Blank	73
TOTAL	74

District Attorney (Berkshire District) (REPUBLICAN)

Write-In	2
Blank	72
TOTAL	74

Clerk of Courts (Berkshire County) (REPUBLICAN)

Write-In	1
Blank	73
TOTAL	74

Register of Deeds (Berkshire Middle District) (REPUBLICAN)

Write-In	1
Blank	73
TOTAL	74

Libertarian

Senator in Congress (LIBERTARIAN)

Write-In	0
Blank	0
TOTAL	0

Governor (LIBERTARIAN)

Write-In	0
Blank	0
TOTAL	0

Lieutenant Governor (LIBERTARIAN)

Write-in	0
Blank	0
TOTAL	0

Attorney General (LIBERTARIAN)





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Write-In	0	
Blank	0	
TOTAL		0

Secretary of State (LIBERTARIAN)

Write-In	0
Blank	0
TOTAL	0

Treasurer (LIBERTARIAN)

Write-In	0	
Blank	0	
TOTAL		0

Auditor (LIBERTARIAN)

Daniel Fishman	0	
Write-In	0	
Blank	0	
TOTAL		0

Representative in Congress (First District) (LIBERTARIAN)

Write-In	0	
Blank	0	
TOTAL		0

Councillor (Eighth District) (LIBERTARIAN)

Write-In	0	
Blank	0	
TOTAL		0

Senator In General Court (Berkshire, Hampshire, Franklin & Hampden District) (LIBERTARIAN)

Write-In	0	
Blank	0	
TOTAL		0

Representative in General Court (Fourth Berkshire District) (LIBERTARIAN)

Write-In	0	
Blank	0	
TOTAL		0

District Attorney (Berkshire District) (LIBERTARIAN)

Write-In	0
Blank	0
TOTAL	0

Clerk of Courts (Berkshire County) (LIBERTARIAN)

Write-In	0	
Blank	0	
TOTAL		0





Register of Deeds (Berkshire Middle District) (LIBERTARIAN)

Write-In	0
Blank	0
TOTAL	0





Town of Otis, Massachusetts
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State Election

November 6, 2018

TOWN OF OTIS

Total Registered Voters in Otis 1133

Total Ballots Cast 737

Senator in Congress

Elizabeth A. Warren	410
Geoff Diehl	292
Shiva Ayyadurai	17
Blank	17
Write-In	1
TOTAL	737

Governor and Lieutenant Governor

Baker and Polito	450
Gonzalez and Palfrey	271
Blank	14
Write-In	2
TOTAL	737

Attorney General

Maura Healey	430
James R. McMahon, III	278
Blank	28
Write-In	1
TOTAL	737

Secretary of State

William Francis Galvin	438
Anthony M. Amore	248
Juan G. Sanchez, Jr.	21
Blank	30
Write-in	0
TOTAL	737

Treasurer

Deborah B. Goldberg	412
Keiko M. Orrall	249
Jamie M. Guerin	35
Blank	41
Write-In	0
TOTAL	737

Auditor

Suzanne M. Bump	392
Helen Brady	240
Daniel Fishman	25
Edward Stamas	33
Blank	47
Write-In	0
TOTAL	737

Representative in Congress (First District)

Richard E. Neal	528
Blank	201
Write-In	8
TOTAL	737



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Councillor (Eighth District)

Mary E. Hurley	420
Mike Franco	215
Blank	102
Write-In	0

TOTAL 737

Senator In General Court (Berkshire, Hampshire, Franklin & Hampden District)

Adam G. Hinds	513
Blank	221
Write-in	3

TOTAL 737

Representative in General Court (Fourth Berkshire District)

William "Smitty" Pignatelli	554
Blank	180
Write-in	3

TOTAL 737

District Attorney (Berkshire District)

Andrea C. Harrington	434
Blank	178
Write-in Paul J. Caccaviello	123
Write-in All Others	2

TOTAL 737

Clerk of Courts (Berkshire County)

Deborah S. Capeless	513
Blank	220
Write-In	4

TOTAL 737

Registry of Deeds (Berkshire Middle District)

Patsy Harris	517
Blank	217
Write-In	3

TOTAL 737

Question 1-Patient-to-Nurse Limits

Yes	192
No	498
Blank	47

TOTAL 737

Question 2 - Commission on Limiting Election Spending and Corporate Rights

Yes	500
No	202
Blank	35

TOTAL 737

Question 3- Transgender Anti-Discrimination

Yes	467
No	241
Blank	29

TOTAL 737





Annual Report of the Board of Assessors

The Board of Assessors, along with our assessing staff provided under contract by Regional Resource Group, continue to assure the fair taxation of all Otis properties.

This year the department reviewed 99 building permits, which included new dwellings, additions, renovations, decks, residential solar electricity generation systems, structure demolition, etc. We recorded approximately 141 real estate transfers, approximately 3 new lot splits, and approximately 6 parcel dimension changes. Assessing staff, including RRG staff, attended classes and programs sponsored by The Berkshire County Board of Assessors and the Massachusetts Association of Assessing Officers.

During the past year, we reorganized and updated assessment records. Other efforts included inspecting property after building permits are processed and auditing property files for accuracy and completeness. There is a 10-year cyclical inspection program in place, resulting in on-going property inspections. The assessing staff, by directive of the Bureau of Local Services and under the supervision of the Board of Assessors, engaged in a full revaluation program for FY2019, which was successfully completed prior to the mailing of actual bills in December 2018.

Our Board strives to build and maintain good public relations. We provide our residents with:

1. abutters lists required for property permits
2. mailings to those eligible for special tax classification and exemptions
3. assistance in completing forms for residents who are eligible for exemptions
4. current property ownership information by processing registered deeds, name and address changes,
5. motor vehicle excise abatements
6. information on a host of tax and property assessment issues

As the town's principal revenue generator, the Assessors are constantly on the lookout for properties subject to taxation. We seek to enhance tax revenues by:

1. identifying second homeowners whose household furnishings are subject to taxation; along with businesses that have inventory or fixtures that may be taxable. We have added several parcels to the Personal Property tax records that had previously not been inventoried
2. making sure that new construction is monitored and assessed, and that property given a certificate of occupancy is taxed at the fully assessed value
3. reviewing prior years' deeds to assure verify current property values
4. monitoring individual assessments to insure that abatements are kept to a minimum
5. assuring that all requests for abatements are reasonable and properly processed.





Other office activities included:

1. photographing structures and attaching those photos to computerized assessment records
2. processing land divisions
3. reviewing and processing abatement requests
4. processing personal property forms and chapter land applications
5. preparing various Department of Revenue reports

Our office hours are Mondays and Wednesdays from 8:30AM-12:30PM. We and our Regional Assessor from RRG are also available by appointment. Residents can contact us by e-mail at leadassessor.otis@gmail.com or by phone at 413-269-0100 x102. Current property information can be accessed at our website: www.townofotisma.com.

Respectfully Submitted,
Russell Loring, Chairman
Kathleen Rider
Heather Venne

2018 ANNUAL REPORT OTIS COMMUNITY GARDEN

This year the Otis Community Garden celebrates its 10th Anniversary of successfully serving the community. Our goal is to provide fresh, healthy vegetables, grown free of pesticides and artificial additives, to local residents. Each year the OCG grows a wide variety of produce including lettuces, tomatoes, zucchini, kale, squash, beans, chard, garlic, onions, beets, pac choi, pea pods, turnips, broccoli, cucumbers and herbs. After garden members take their share, the surplus bounty is delivered by our members to local seniors and food banks.

Our non-profit garden has grown with the support of the Town of Otis, the generous support of Pyenson's Poultry Farm and all of our many wonderful volunteers! Members enjoy social events throughout the growing season. Garden shares require a small membership fee and at least 1 volunteer hour a week spent gardening, harvesting, delivering produce or other garden-related tasks. To learn more about OCG membership, write to: otiscommunitygarden@yahoo.com. Donations of gardening tools and equipment gratefully accepted.

Respectfully submitted,
Eve Kummel





REPORT OF THE PLANNING BOARD TOWN OF OTIS

The Planning Board is responsible for preparing and maintaining a comprehensive master plan (MGL Chapter 41, Section 81D), propose, review, hold hearings and make recommendations on zoning bylaw/ordinance changes to the Town Protective By-Laws, review and act on subdivisions – preliminary & definitive plans (MGL c.41, section 81K-81GG), review and sign Approval Not Required (ANR) plans and is required to review, hold public hearings and make recommendations on proposals that will affect land use.

The Planning Board oversees Site Plan Reviews and hears requests from property owners or developers seeking to divide a tract of land, reaffirm boundary lines or create a new subdivision...who, must submit surveyed plot plans to the Board for appropriate action as governed by MGL, Chapter 41, Section 81.

The Town of Otis requires any new lots to be a minimum of one (1) acre, have 150 feet of road frontage and provide adequate access for emergency and vehicular traffic in the R-1 residential district. In the Village V-1 district, lot area shall not be less than 20,000 square feet and the frontage shall not be less than 60 feet.

The Planning Board acted on a number of Form-A plans to divide properties and/or secure newly surveyed boundary lines under the guidelines & requirements of the Subdivision Control Law.

The Planning Board continues to work with the Otis Historical Committee, the Otis Historical Society, Otis Conservation Committee, Otis Recreation, Berkshire Regional Planning Commission and other state agencies on projects such as Otis Sewer District, Community Development, Community Preservation, Community Center, Watershed projects, Historical Preservation and seeking and applying for grant opportunities.

The Planning Board meets on the second Monday of every month at 7:00 p.m. in the Town Hall. The Board welcomes property owners with questions concerning the required procedures to sub-divide their land under the laws.

Respectfully submitted,
Michael Ernst, Chairman
Rona Knight
Jennifer Daily
Alan Koivisto
Terry Cook-Visser
Jim Kauffman
Harold L. Kobrin





2018 Town of Otis Technology Committee Annual Report

Broadband has arrived in the Town of Otis! The Town of Otis and its people own this network. We are all in this together! The installation and operating costs are significant. It doesn't matter if you are here for six months, six weekends or every single day we have to make back enough to break even. We looked at different rates to try to accommodate seasonal uses and once the project is complete, we will have a better idea of the number of subscribers and our total cost. But at this time we are unable to provide seasonal services below the \$840.00 threshold. Remember, we are all owners and the vast majority of people here want this service. Please support Otis Fiber by signing up at the otisfiber.com website.

Verizon has completed make ready work in town and Eversource has then been updating their equipment. Sertex is the company that has been doing the physical construction and Whip City Fiber is our Internet Service Provider (ISP). Sertex is currently constructing Phases 4, 5, and 6 and will proceed with other phases as soon as possible. We began generating broadband revenues in May 2018 from Phase 1 and continue to sign up residences as each phase completes construction. We have approximately 500 residences signed up as of the end of 2018.

We have a total of ten phases planned for broadband construction and pole license applications were submitted for all of the Verizon / Eversource jointly owned poles in 2017. As Verizon completes works on each phase, Eversource follows to complete their work as well. Our plan was to have all ten phases completed in eighteen months, but delays with Verizon's make ready work has pushed out on a phase by phase basis. There is a map of what areas in town are covered by each phase. Please go to otisfiber.com to check the map to see which phase you are in. We ask that you do put your applications in as soon as possible. We have received the full grant funding that was promised to the town for this project and the Commonwealth and Otis are working together to complete this project. In addition, Otis has a broadband hut at the East Otis Fire House that was officially opened by Lieutenant Governor Karen Polito in May. We are currently working on the second broadband hut at the Main Fire House in the center of town. The huts house the fiber equipment and electronic switching needed to connect Otis Fiber and Whip City Fiber to the internet.

The Town Hall also offers public Wi-Fi to residents at the Town Hall. Our new website is up and running and we appreciate feedback on the site.

All members of the Otis Technology Committee continue to look forward to working with and for you to bring modern technology to our rural town.

Respectfully Submitted,

Bill Hiller

Larry Gould

George Mabee

Frank Tolopko

Laurie Flower

Lisa D'Orazio





Otis Cultural Council 2018 Report

The Otis Cultural Council is just one of 329 local councils in Massachusetts (serving all 351 cities and towns) whose mission is to distribute funds earmarked in the state budget for cultural enrichment in all communities. Most other states also budget funds for cultural development, but Massachusetts is the only one that entrusts a large portion of that money to local councils, staffed by volunteers, to decide how to spend that money for the benefit of residents. According to the Massachusetts Cultural Council, we and the other 328 local councils award more than \$3 million in grants to more than 5,000 cultural programs statewide.

As we are a small town, our piece of that pie is not large, but we are pleased that our town also supports our activities – with a matching grant from the town, donations from townspeople, fundraising efforts by our members and friends, and willingness on the part of many people to lend helping hands when we need them.

In addition to the above, some of our members (and their good-hearted spouses!) work sorting deposit bottles and cans at the recycling site at the Otis Transfer Station. We collaborate with the AmVets on this project, which brings the deposit monies back to benefit the town. Thanks to residents who separate and contribute their deposit bottles and cans to the blue barrels at the transfer station.

During the calendar year 2018, the OCC sponsored over 30 events in Otis for residents of all ages. Most of these were grants to local organizations for young people attending the Farmington River Elementary School, Muddy Brook School, Monument Mountain High School and Lee Middle & High School. We also sponsored events for the community at large – such as Square Dancing with caller Cliff Brodeur in August, the Community Tag Sale in May, and the Arts Festival in September. In addition, we collaborated with the Celebrations Committee to bring Wanda Houston to the Annual Sup & Swing in June and with the Otis Library to provide programs for young readers in the summer.

We continue to support the Beautify Otis project by organizing volunteers to set up and maintain flower barrels throughout the town. Thanks to all the local volunteer gardeners who plant and maintain the barrels all summer, and also to Jamie Carr at Otis Ridge Garden Shop for her generous support.

To know more about our activities, subscribe to our news or check out our page at www.townofotisma.com. If you'd like to join us or volunteer for any activity, contact a committee member or email us at culturalco.otis@yahoo.com.

We are grateful to the Select board for their support and encouragement throughout the year; to the Highway Department and Jim Crandall of the Maintenance Department for their regular assistance; to the Farmington River Elementary School for the use of their beautiful facility. We offer our heartfelt thanks to Lyn O'Brien, Lisa D'Orazio and Heather Venne for their assistance throughout the year.

Lastly, we thank all those Otis residents and visitors who help us with their donations of time and money, their attendance at events, and their enthusiastic words of support.

Submitted by
Jeanne Randorf, Chair
Shanon Albee, Treasurer
Mary Jo Engels, Secretary
Vicki Ernst
Deb Fogel
Carol Lombardo
Ilisa Sulner
Arlene Tolopko





REPORT OF THE SOUTHERN BERKSHIRE DISTRICT DEPARTMENT OF VETERANS' SERVICES

To the Honorable Select Board:

Thank you for allowing me to service the member towns, their veterans, and widows. We have made great strides in reaching out to our veterans in our local area, letting them know the various services available to them from Elderly Services, Community Actions and also the local senior centers. During FY 2018 we have seen a slight increase in all areas of operation and currently have 43 active Chapter 115 claims.

Chapter 115 Submissions and Return from the State:

Town	FY 2018 Submitted 7/01/17-6/30/18	Pmt Due in FY 2019 -FY 2018 - 75%
Otis	\$22,462.94	\$16,847.21

Over the last year we have completed the following for our member town's veterans:

Applications for VA Health Care	35
ALS/Disability/A&A/Appeals/Life Insurance	66
DD 214s	55
Request for Grave Markers	12
Tax Abatements/SS help/other requests	54
Flags to funerals homes for veterans	46
Assisted with Dr. Appointments	20
Home and Office Visits	438
Veterans Services Phone Calls	1445

For FY 2018 District budget was reduced by the reserve resulting in a smaller assessment for the member towns. During these trying financial times all veterans and widows are encouraged to contact this office or the US Department of Veterans Affairs and review current entitlements as many changes have taken place. Otis' apportionment towards the FY 2018 DVS budget was \$7,494.27 – this number was based on population percentage on the 2010 Census.

Respectfully Submitted,

Laurie J. Hils

Southern Berkshire District Director for Veteran Services





Otis Zoning Board of Appeals 2018 Annual Town Report

The Town of Otis Zoning Board of Appeals consists of five (5) members and two (2) associate members appointed by the Board of Selectmen as provided in Section 12, Chapter 40A of the Massachusetts General Laws (MGL).

The Board of Appeals serves as the special permit granting authority for the town. This board also hears and decides upon appeals or petitions for variances.

Information and duties are outlined in the Town of Otis Bylaws Section 9.2.

In calendar year 2018 the Zoning Board of Appeals heard 2 applications for special permits or variances. Both were granted per request.

One member resignation occurred and 2 new members have been appointed; one full-time member and one alternate member. There remains one opening of an alternate member on the board at this time.

The board presented updates to the Signage by-laws along with input from other members of the town at large. The sign by-law was amended in February 2018.

The ZBA meets when applications are received, on the first Monday of each month.

All meetings are posted and open to the public.

Respectfully submitted,
Therese D Gould, Chair

Members:

Katherine Couch, clerk/alternate

Michael Ernst

Geoff Geane

Jim Kauffman

Roseanne DeRupo

Sara Skibski, alternate





Otis Historical Commission

The Otis Historical Commission works to identify, evaluate and protect the town's historic and archaeological resources in accordance with federal and state authority. The OHC is preparing submissions of historic sites and trails in Otis to be placed on the National Register of Historic Places. These include our beloved Knox Trail and the first of two planned historic districts. The first district project is along Route 8 from the north of town center to south of the Farmington River Diner.

Being placed on the National Register is a tremendous honor for our community and comes with certain benefits including pride in our community, advancement of education and tourism and a huge opportunity for federal and state grant funding for town projects. Members of the commission continue to attend training and informational conferences to learn how to best advance the town's historic program.

As part of the process, we work with preservationists who assist us in our inventorying of historic places, things and buildings and who also assist our efforts in applying for grants.

Our goals are founded in preservation and appreciation of our heritage and are long range for the benefit of the town and its residents.

We are an enthusiastic commission and value the positive feedback we have been receiving. The Commission meets monthly at Town Hall and all are welcome to attend.





TOWN COLLECTORS 2018 ANNUAL TOWN REPORT

The following are due dates for fiscal year 2020:

RE & PP Tax Due Dates

August 1, 2019
November 1, 2019
February 3, 2020
May 1, 2020

Sewer Tax Due Dates

September 2, 2019
December 2, 2019
March 2, 2020
June 1, 2020

Receivables 1-1-2018 THRU 12-31-2018

<u>YEAR</u>	<u>MOTOR VEHICLE EXCISE</u>	+	<u>INTEREST</u>
2018	\$270,085.51		\$763.99
2017	\$14,712.21		\$731.64
2016	\$3,477.91		\$532.04
2014	\$151.61		\$42.31
2011-2007	\$491.67		\$262.28

<u>FISCAL YEAR</u>	<u>PERSONAL PROPERTY</u>	+	<u>INTEREST</u>
2019	\$91,781.57		\$40.06
2018	\$179,853.24		\$158.10
2017	\$517.38		\$82.39
2016	\$234.29		\$44.15
2015-2010	\$1,480.27		\$659.93

<u>FISCAL YEAR</u>	<u>REAL ESTATE</u>	+	<u>INTEREST</u>
2019	\$2,273,685.07		\$2,143.95
2018	\$2,515,865.38		\$12,341.43
2017	\$35,032.55		\$6,323.77
2016	\$18,096.41		\$6,859.81
2015-2013	\$40,115.11		\$19,402.18





<u>FISCAL YEAR</u>	<u>SEWER</u>	+	<u>INTEREST</u>
2019	\$30,414.03		\$135.47
2018	\$31,341.98		\$115.04

2018 MISC. RECEIPTS

Municipal Liens	\$2,525.00
Bartow's Tri. Park	\$648.00
Bill Copies	\$11.00
Returned Checks	\$150.00

Respectfully submitted,
Destiny Duris
Town Collector





Town of Otis, Massachusetts
2018 Annual Report

TOWN OF OTIS
CASH RECONCILIATION
summary

TOWN OF OTIS Treasurer Cash Reconciliation July 2017- June 2018 FY18									
	Beginning Balance	Receipts	Warrants	Debit Adj	Credit Adj	Transfers In	Transfers Out	Interest	Ending Balance
BANK									
TD Bank Investment #7288	25.86	-	-	-	-	-	(25.93)	0.07	0.00
TD Bank Vendor #7305	(16,544.93)	-	-	-	-	-	-	(2.78)	(16,547.71)
TD Bank- Auction	9,190.42	-	-	-	-	-	(9,204.77)	14.35	(0.00)
Berkshire Bank Investment	203,573.89	132,385.64	(20,000.00)	-	100.00	-	(250,000.00)	121.58	66,181.11
Berkshire DDA	499.79	-	-	-	-	-	-	0.42	500.21
ADAMS/UniBank Sewer/General F	25,948.24	-	-	-	-	-	-	204.84	26,153.08
TD Bank deposit #3846	911.53	-	(397.07)	(366.09)	5.49	-	(514.46)	-	(380.60)
ESB Payables	336,361.44	-	(8,468,213.21)	9,609.64	2,105.00	8,574,592.82	(440,000.00)	1,009.85	15,465.54
ESB RDC	578,950.77	5,603,469.26	-	-	-	-	-	875.75	260,280.46
ESB MM	802,809.66	1,922,429.76	(496,833.40)	-	-	8,203,944.48	(9,015,300.76)	1,879.40	1,418,929.14
ESB Broadband Grant	-	-	-	-	-	1,716,000.00	(1,149,300.45)	-	566,699.55
Peoples United Bank MM	257,661.28	-	-	-	-	-	(258,193.03)	531.75	0.00
Belmont Savings	406,918.90	-	-	-	-	-	(400,000.00)	1,962.03	8,880.93
UniBank Money Market #7938	276,499.80	-	(207,201.55)	-	-	2,655,500.00	(900,000.00)	6,681.38	1,831,479.63
MMDT fiber	2,207,715.91	-	-	-	-	-	(2,200,000.00)	10,275.31	17,991.22
Adams GF	0.00	95,567.64	-	-	-	9,747.94	-	34.48	105,350.06
General Funds	5,090,522.56								4,300,982.62
BINS	678.78	-	-	-	-	-	-	4.48	683.26
Arts/Cultural Council	14,897.94	-	-	-	-	-	-	98.91	14,996.85
Special Revenue	15,576.72								15,680.11
BB Septic/Title V-dtd #3623	23,252.66	-	-	-	-	-	-	-	23,252.66
Berkshire Bank Sewer Capital	58,422.53	-	-	-	-	-	-	-	58,480.98
Sewer	81,675.19								81,733.64
United Bank- CREB	2,640,621.48	-	(584,676.55)	(25.00)	-	-	(1,014,327.74)	12,422.30	1,054,014.49
Garfield Barrister Escrow	10,521.03	-	-	-	-	-	-	69.83	10,590.86
Belmont Stabili	184,932.67	-	-	-	-	400,000.00	-	1,897.55	586,830.22
adams/UniBank Stabilization	313,751.30	-	-	-	-	-	-	4,977.52	318,728.82
ADAMS/UniBank Perpetual Care	347,895.44	-	-	-	-	-	-	2,746.36	350,641.80
ADAMS/UniBank Cemetery General	16,401.99	-	-	-	-	-	-	126.63	16,516.98
Lee Bank Cemetery CD	37,315.64	-	-	-	-	11.64	(11.64)	297.42	37,624.70
Lee Bank Perp Care Int	20,000.00	-	-	-	-	(29.97)	(149.36)	179.33	20,000.00
Scholarship	1,210.73	-	-	-	-	164.59	14.74	1.31	1,391.37
Deveneau/Erbe Escrow	2,447.55	-	-	-	-	-	-	16.23	2,463.78
First National Fire Co. CD	556.10	-	-	-	-	-	-	3.69	559.79
future	29,224.86	-	-	-	-	-	-	155.14	29,380.00
future	0.00	-	-	-	-	-	-	-	0.00
future	0.00	-	-	-	-	-	-	-	0.00
Trust	964,257.31								1,374,728.32
Total All Accounts	8,792,653.26	7,753,852.30	(9,777,321.78)	9,098.55	2,210.49	21,559,931.50	(21,559,931.50)	46,646.36	6,827,139.18
					11,309.04		0.00		
Beginning Balance:		8,792,653.26							
Receipts:		7,753,852.30							
Interest		46,646.36							
Warrants:		(9,777,321.78)				-	difference		
ADJUSTMENTS		11,309.04							
			voids, rechecks						
		6,827,139.18							



Town of Otis, Massachusetts
2018 Annual Report



Town of Otis
Balance Sheet General Accounts
From 07/01/2017 to 06/30/2018

ASSETS

CASH

General Cash	1,846,273.40	
Subtotal Cash		<u>1,846,273.40</u>

Personal Property Tax Receivable	12,747.14	
----------------------------------	-----------	--

Real Estate Tax Receivable	478,727.56	
----------------------------	------------	--

Allowance for Abatements	-176,922.51	
--------------------------	-------------	--

Tax Liens Receivable	385,348.04	
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Demolition Liens	1,385.76	
------------------	----------	--

Tax Possession	173,859.45	
----------------	------------	--

Motor Vehicle ExciseTax Receivable	63,186.17	
------------------------------------	-----------	--

Subtotal Assets		<u>938,331.61</u>
------------------------	--	--------------------------

Total Assets		<u>2,784,605.01</u>
---------------------	--	----------------------------

LIABILITIES

Tailings/Unclaimed Checks	-2,781.90	
---------------------------	-----------	--

Deferred Rev Prop Taxes	-314,552.19	
-------------------------	-------------	--

Deferred Rev Tax Titles	-559,207.49	
-------------------------	-------------	--

Def Rev -Demo Lien Rev.	-1,385.76	
-------------------------	-----------	--

Deferred MVX Revenue	-63,186.17	
----------------------	------------	--

Subtotal Liabilities		<u>-941,113.51</u>
-----------------------------	--	---------------------------

Total Liabilities / Fund Balance		<u>941,113.51</u>
---	--	--------------------------

FUND BALANCE

FB Reserved for Encumb	-448,831.21	
------------------------	-------------	--

FB Res for Expenditures	-182,382.50	
-------------------------	-------------	--

Undesignated Fund Balance	-1,222,233.54	
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Appropriation Deficits	9,955.75	
------------------------	----------	--

Subtotal Fund Balance		<u>-1,843,491.50</u>
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Total Liabilities / Fund Balance		<u>2,784,605.01</u>
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Town of Otis, Massachusetts
2018 Annual Report

Town of Otis

Balance Sheet Other Funds

From 07/01/2017 to 06/30/2018

FUND 23

ASSETS

Highway Pooled Cash 1.00
Due from Commonwealth 72,570.96

Subtotal Assets 72,571.96

Total Assets

72,571.96

FUND BALANCE

FB Chapter 90 Money (expend from) -72,571.96

Subtotal Fund Balance -72,571.96

Total Liabilities / Fund Balance

-72,571.96

FUND 24

ASSETS

State Grants/Cash 567,745.59

Subtotal Assets 567,745.59

Total Assets

567,745.59

FUND BALANCE

FEMA - FY'09 -3,053.41
FB Elections -State -4,183.50
Dept of Energy Resources - Town Hal -10,500.00
FB BCSB Septic Prog. -14,790.26
FB DEM Otis Res. W.S. -7,563.77
Nature Trail Grant -2,494.78
FB Council on Aging -30.33
FB Cultural Council -3,201.29
SMART GROWTH GRANT -99.96
FB Municipal Map Program -1,161.15
FB Sale of Cemetery Lots -800.00
FB State&Local All Hazard -900.00
Homeland Security Fund -777.60
FB COPS Grant -320.53
FY17 IT Grant -98.69
FB Public Safe Gra-Fire -1,993.75
BRPC - MINI GRANT -3,000.00
Emergency Management 3,559.48
FIRE DEPARTMENT - DCR GRANT -1,867.03
BROADBAND GRANT -514,469.02

Subtotal Fund Balance -567,745.59

Total Liabilities / Fund Balance

-567,745.59

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Town of Otis, Massachusetts
2018 Annual Report



Town of Otis
Balance Sheet Other Funds
From 07/01/2017 to 06/30/2018

FUND 25

ASSETS

Revolving Funds/Cash	111,912.41	
Subtotal Assets		111,912.41

Total Assets

111,912.41

FUND BALANCE

Conservation Consultants	-1,144.34	
FB Compost Bins	-1,162.45	
FB Demo Debris	-23,564.35	
FB Fire Inspections	-4,427.00	
FB Electrical Inspections	-2,280.00	
FB Plumbing Inspections	-11,112.00	
FB Wetlands Protection	-42,545.16	
FB Well/Septic Inspection	-450.00	
Recreation Fund	-24,442.42	
FB CEMETERY	-784.69	
Subtotal Fund Balance		-111,912.41

Total Liabilities / Fund Balance

-111,912.41

FUND 26

ASSETS

Gifts/ Cash	28,335.02	
Subtotal Assets		28,335.02

Total Assets

28,335.02

FUND BALANCE

Recreation Fund	-10,777.16	
Bicentennial donations	-633.96	
Otis Day - Donations	-1,935.23	
Kops and Kids	-3,052.96	
F/B Cultural Council	-11,935.71	
Subtotal Fund Balance		-28,335.02

Total Liabilities / Fund Balance

-28,335.02





Town of Otis, Massachusetts
2018 Annual Report

Town of Otis

Balance Sheet Other Funds

From 07/01/2017 to 06/30/2018

FUND 27

ASSETS

Cash

17,164.56

Subtotal Assets

17,164.56

Total Assets

17,164.56

FUND BALANCE

Sale of lots

-4,366.08

Town owned prop-W.Ctr.Rd.

-9,925.00

Road Machinery Revenue

-2,673.48

Conservation Comm Project

-200.00

Subtotal Fund Balance

-17,164.56

Total Liabilities / Fund Balance

-17,164.56

FUND 30

ASSETS

Pooled Cash

-10,537.10

Subtotal Assets

-10,537.10

Total Assets

-10,537.10

FUND BALANCE

UNDESIGNATED FUND BALANCE

10,537.10

Subtotal Fund Balance

10,537.10

Total Liabilities / Fund Balance

10,537.10

FUND 31

ASSETS

CASH

12,233.73

Subtotal Assets

12,233.73

Total Assets

12,233.73

FUND BALANCE

UNDESIGNATED FUND BALANCE

-12,233.73

Subtotal Fund Balance

-12,233.73

Total Liabilities / Fund Balance

-12,233.73

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Town of Otis, Massachusetts
2018 Annual Report



Town of Otis
Balance Sheet Other Funds
From 07/01/2017 to 06/30/2018

FUND 32

ASSETS

CAPITAL CASH

764,144.28

Subtotal Assets

764,144.28

Total Assets

764,144.28

FUND BALANCE

Undesignated Fund Balance

-764,144.28

Subtotal Fund Balance

-764,144.28

Total Liabilities / Fund Balance

-764,144.28

FUND 33

ASSETS

CASH

18,981.00

Subtotal Assets

18,981.00

Total Assets

18,981.00

FUND BALANCE

UNDESIGNATED FUN BALANCE

-18,981.00

Subtotal Fund Balance

-18,981.00

Total Liabilities / Fund Balance

-18,981.00

FUND 34

ASSETS

WIND PROJECT - SERIAL CASH

111,479.73

Subtotal Assets

111,479.73

Total Assets

111,479.73

FUND BALANCE

Undesignated Fund Balance

-111,479.73

Subtotal Fund Balance

-111,479.73

Total Liabilities / Fund Balance

-111,479.73





Town of Otis, Massachusetts
2018 Annual Report

Town of Otis
Balance Sheet Other Funds
From 07/01/2017 to 06/30/2018

FUND 35

ASSETS

BROADBAND

1,827,763.47

Subtotal Assets

1,827,763.47

Total Assets

1,827,763.47

FUND BALANCE

UNDESIGNATED FUND BALANCE

-1,827,763.47

Subtotal Fund Balance

-1,827,763.47

Total Liabilities / Fund Balance

-1,827,763.47

FUND 60

ASSETS

Sewer Cash

76,871.60

SEF 06 Receivable

-188.51

SEF 12 Receivable

-181.95

SEF13 Receivable

-0.19

SEF14 RECEIVABLE

-0.19

SEF16 Receivable

2,242.32

SEF17 RECEIVABLE

6,742.20

SEF18 RECEIVABLES

7,227.37

Sewer Liens

5,424.63

Committed Interest

1,057.19

Subtotal Assets

99,194.47

Total Assets

99,194.47

LIABILITIES

SEF Deferred Revenue

-15,841.05

Deferred Revenue Liens

-6,481.82

Subtotal Liabilities

-22,322.87

FUND BALANCE

Sewer Unreserved FB

-76,871.60

Subtotal Fund Balance

-76,871.60

Total Liabilities / Fund Balance

-99,194.47



Town of Otis, Massachusetts
2018 Annual Report



Town of Otis
Balance Sheet Other Funds
From 07/01/2017 to 06/30/2018

FUND 81

ASSETS

Pooled Cash

37,000.00

Subtotal Assets

37,000.00

Total Assets

37,000.00

FUND BALANCE

FB Cemetery Perpetual Care

-37,000.00

Subtotal Fund Balance

-37,000.00

Total Liabilities / Fund Balance

-37,000.00

FUND 82

ASSETS

Trust Fund/Cash

81,754.95

Subtotal Assets

81,754.95

Total Assets

81,754.95

FUND BALANCE

Erbe Rent-Deveneau

-558.67

Pond Pasture Surety Bond

-89.90

GARFIELD-BARRISTER

-10,500.96

F/B Perpetual Care Int.

-44,325.41

Fire Company Auto Insuran

-26,280.01

Subtotal Fund Balance

-81,754.95

Total Liabilities / Fund Balance

-81,754.95

FUND 83

ASSETS

Scholarship Cash

3,373.78

Subtotal Assets

3,373.78

Total Assets

3,373.78

FUND BALANCE

Scholarship Fund

-3,373.78

Subtotal Fund Balance

-3,373.78

Total Liabilities / Fund Balance

-3,373.78





Town of Otis, Massachusetts
2018 Annual Report

Town of Otis
Balance Sheet Other Funds
From 07/01/2017 to 06/30/2018

FUND 84

ASSETS

Stabilization Cash	1,256,480.73	
Subtotal Assets		1,256,480.73

Total Assets

1,256,480.73

FUND BALANCE

Stabilization Fund	-1,256,480.73	
Subtotal Fund Balance		-1,256,480.73

Total Liabilities / Fund Balance

-1,256,480.73

FUND 88

ASSETS

Agency/Cash	-1,753.80	
Subtotal Assets		-1,753.80

Total Assets

-1,753.80

LIABILITIES

Police Outside Detail	270.50	
Due to Comm - Hunt/Fish	40.00	
Due to Comm - Gun Permits	2,115.00	
Due to Deputy Collector	-675.00	
Town Clerk Fees	3.50	
BC/BS - Health Insurance	1,008.60	
made up	-0.20	
Subtotal Liabilities		2,762.40

Total Liabilities / Fund Balance

2,762.40

FUND 89

ASSETS

Agency/Cash	5,858.36	
Subtotal Assets		5,858.36

Total Assets

5,858.36

LIABILITIES

State Withholding Tax	-20.00	
Tax Sheltered Annuities	-12.00	
HMO Blue Deduction	-5,727.98	
Boston Mutual Direct	-0.39	
Fort Dearborne Insurance	-97.99	
Subtotal Liabilities		-5,858.36

Total Liabilities / Fund Balance

-5,858.36



Town of Otis, Massachusetts
2018 Annual Report



Town of Otis
Balance Sheet Other Funds
From 07/01/2017 to 06/30/2018

FUND 90

ASSETS

Amts to be Provided Bonds

8,750,925.00

Subtotal Assets

8,750,925.00

Total Assets

8,750,925.00

LIABILITIES

WIND

-5,825,000.00

FIRE TRUCK

-320,925.00

WIND - SERIAL

-105,000.00

BROADBAND

-2,500,000.00

Subtotal Liabilities

-8,750,925.00

Total Liabilities / Fund Balance

-8,750,925.00





Town of Otis, Massachusetts
2018 Annual Report

Town of Otis
Expense Report - B&H

From 07/01/2017 to 06/30/2018

01 - Account	Description	Previous Year's Bal	Original Budget	Budget Revisions	Revised Budget	Actual Expended	Balance	% Exp
015122.113	Selectmens' Salary		11,000.00		11,000.00	11,000.00		100.00 %
015122.114	Selectmen's Secretary Salary	384.35	24,360.00		24,744.35	23,648.25	1,096.10	95.57 %
015122.700	Selectmens' Expenses		3,415.00		3,415.00	3,403.65	11.35	99.66 %
015122.702	Engineering St. Paul's Church							100.00 %
015122.703	OTIS FIBER BROADBAND			20,000.00	20,000.00	20,000.00		100.00 %
015123.113	Town Administrator Salary	1,080.35	57,855.00	5,600.00	64,535.35	64,515.27	20.08	99.96 %
015131.113	Finance Board Salaries		1,700.00		1,700.00	1,700.00		100.00 %
015131.700	Finance Committee Expense		332.00		332.00	135.00	197.00	40.66 %
015135.113	Town Accountant Salary	339.38	18,051.67		18,391.05	18,391.18	-0.13	100.00 %
015135.400	Town Accountant Expenses		1,600.00		1,600.00	1,148.28	451.72	71.76 %
015136.000	Office Supplies	25.39	9,500.00		9,525.39	8,096.41	1,428.98	84.99 %
015141.114	Assessors Salaries		10,100.00		10,100.00	9,500.00	600.00	94.05 %
015141.700	Assessors Expenses		68,850.00		68,850.00	67,511.87	1,338.13	98.05 %
015145.113	Treasurer's Salary	339.35	19,051.60		19,390.95	19,390.95		100.00 %
015145.700	Treasurer's Expenses		6,710.00		6,710.00	6,340.97	369.03	94.50 %
015145.703	Treas. Tax Title Expense	43,975.00			43,975.00		43,975.00	0.00 %
015145.707	TAX TITLE PROCEEDINGS	10,000.00			10,000.00		10,000.00	0.00 %
015146.113	Tax Collector's Salary		39,961.48		39,961.48	39,068.64	892.84	97.76 %
015146.700	Tax Collector's Expense		19,900.00		19,900.00	11,666.26	8,233.74	58.62 %
015151.702	Legal Expenses		20,000.00		20,000.00	16,383.33	3,616.67	81.91 %
015158.700	Tax Title Expense	21,257.50			21,257.50		21,257.50	0.00 %
015159.700	Audit	22,300.00	12,000.00		34,300.00	12,000.00	22,300.00	34.98 %
015161.113	Town Clerk Salary	714.68	38,259.87		38,974.55	38,974.55		100.00 %
015161.700	Town Clerk Expenses		6,393.00		6,393.00	4,944.51	1,448.49	77.34 %
015162.000	Gifts and Flowers		750.00		750.00	632.95	117.05	84.39 %
015162.113	Election Salaries		4,000.00		4,000.00	1,243.00	2,757.00	31.07 %
015162.700	Election & Registration	3,500.00	10,375.00		13,875.00	8,912.56	4,962.44	64.23 %
015171.113	Conservation Commission Salary		5,130.00	-800.00	4,330.00	5,670.00	-1,340.00	130.94 %
015171.700	Conserv Comm Expenses		8,250.00	934.14	9,184.14	4,461.63	4,722.51	48.57 %
015175.113	Planning Board Clerk	165.97	3,000.00		3,165.97	1,462.41	1,703.56	46.19 %
015175.700	Planning Board Expenses		1,850.00		1,850.00	2,046.83	-196.83	110.63 %
015176.113	Zoning Board of Appeals Clerical	3,052.80	3,600.00		6,652.80	4,847.82	1,804.98	72.86 %
015176.700	Board of Appeals Expenses		3,000.00		3,000.00	611.85	2,388.15	20.39 %
015192.003	GIS/Website/Technology		60,641.48		60,641.48	60,496.03	145.45	99.76 %
015192.006	E OTIS SCL HOUSE REPAIRS FY18		100,000.00		100,000.00	1,368.00	98,632.00	1.36 %
015192.113	Town Hall Clerical Suppor	170.08	41,732.60		41,902.68	39,058.82	2,843.86	93.21 %
015192.116	Maintenance Labor	1,962.40	112,184.80		114,147.20	105,516.01	8,631.19	92.43 %
015192.117	Gen. Laborer/Bldg Maint.	16,058.75	45,200.00		61,258.75	36,720.89	24,537.86	59.94 %
015192.119	Maintenance Super Salary		59,949.70		59,949.70	61,054.06	-1,104.36	101.84 %
015192.120	Asst Maintenance Super Salary	230.12	12,241.02	1,150.00	13,621.14	12,471.14	1,150.00	91.55 %
015192.121	ROOFS - Fire Stations, Harmony Hall	14,299.00			14,299.00		14,299.00	0.00 %
015192.400	Town Hall		14,300.00		14,300.00	12,118.43	2,181.57	84.74 %
015192.404	Heating/Furnace Service		63,500.00		63,500.00	36,392.69	27,107.31	57.31 %
015192.405	Erbe Prop. Maintenance		3,700.00		3,700.00	2,600.24	1,099.76	70.27 %
015192.406	Town Hall Building Upgrad	4,543.61			4,543.61		4,543.61	0.00 %
015192.413	WAST WATER TREATMENT PLANT	10,418.61			10,418.61		10,418.61	0.00 %
015192.415	Repairs to town buildings FY15	4,051.51			4,051.51		4,051.51	0.00 %
015192.416	FY18 MAINTENANCE PICK UP TRUCK		50,000.00		50,000.00	48,048.37	1,951.63	96.09 %





Town of Otis
Expense Report - B&H

From 07/01/2017 to 06/30/2018

01 - GENERAL FUND	Previous	Original	Budget	Revised	Actual		
Account Description	Year's Bal	Budget	Revisions	Budget	Expended	Balance	% Exp
015192.417 ENGINEERING - ST PAUL'S CHURCH FY18		10,000.00		10,000.00	9,900.00	100.00	99.00 %
015195.700 Town Report		4,350.00		4,350.00	3,553.27	796.73	81.68 %
Total General Government	158,868.85	986,794.22	26,884.14	1,172,547.21	837,006.12	335,541.09	
015210.113 Police Chief Salary		16,819.60	240.00	17,059.60	17,013.48	46.12	99.72 %
015210.114 Police Department Salary		75,947.68	6,300.00	82,247.68	82,159.39	88.29	99.89 %
015210.120 Police Cruiser							100.00 %
015210.150 CHEVROLET TAHOE FY18		54,000.00		54,000.00	54,182.22	-182.22	100.33 %
015210.702 Police Dept. Expenses		16,985.00	20.00	17,005.00	7,883.92	9,121.08	46.36 %
015215.700 Otis Rescue Squad		200,000.00		200,000.00	150,000.00	50,000.00	75.00 %
015220.113 Fire Chief Salary		4,000.00		4,000.00	4,000.00		100.00 %
015220.114 First Asst. Fire Chief		2,500.00		2,500.00	2,500.00		100.00 %
015220.700 Fire Dept Expenses	1,200.00	41,540.00		42,740.00	41,432.83	1,307.17	96.94 %
015220.707 FIRE STATION PKG LOT FY18		50,000.00		50,000.00	48,052.07	1,947.93	96.10 %
015220.708 EECBG/Fire Station	30,684.78			30,684.78		30,684.78	0.00 %
015220.709							100.00 %
015220.710 INSURANCE RECOVERIES - FIRE TRUCK					-86,555.15	86,555.15	100.00 %
015241.113 Building Inspector Expense	720.00	4,900.00		5,620.00	3,500.00	2,120.00	62.27 %
015241.700 Building Inspector Salary	983.66	52,359.89	1,100.00	54,443.55	54,350.47	93.08	99.82 %
015241.701 Assistant Building Inspector		3,500.00	-1,100.00	2,400.00	720.00	1,680.00	30.00 %
015249.000 Inspectors Expense		1,000.00		1,000.00		1,000.00	0.00 %
015291.700 Emergency Management		17,250.00		17,250.00	15,566.28	1,683.72	90.23 %
015292.000 Animal Inspector		500.00		500.00	500.00		100.00 %
015292.113 Animal Control Officer		5,030.00		5,030.00	5,030.00		100.00 %
015294.113 Tree Warden	500.00	500.00		1,000.00	1,000.00		100.00 %
Total Protect, Persons, & Property	34,088.44	546,832.17	6,560.00	587,480.61	401,335.51	186,145.10	
015300.001 Schools-Capital Costs		59,730.00		59,730.00	59,730.34	-0.34	100.00 %
015300.002 Schools Operating Costs		2,484,167.00		2,484,167.00	2,484,167.00		100.00 %
015300.003 School Committee Expenses		1,700.00		1,700.00	1,800.00	-100.00	105.88 %
015300.006 Scholarship Account		8,000.00		8,000.00	4,000.00	4,000.00	50.00 %
Total Education		2,553,597.00		2,553,597.00	2,549,697.34	3,899.66	
015422.110 General Highways & Bridges		150,500.00		150,500.00	116,812.78	33,687.22	77.61 %
015422.113 Highway Super Salary		66,188.00	1,250.00	67,438.00	67,419.26	18.74	99.97 %
015422.114 General Highway Labor	2,985.82	86,244.30		89,230.12	78,140.88	11,089.24	87.57 %
015422.700 Road Machinery Maint.		51,500.00	8,000.00	59,500.00	59,622.79	-122.79	100.20 %
015422.800 Town Garage		9,100.00		9,100.00	5,869.78	3,230.22	64.50 %
015423.113 Snow and Ice Labor		78,052.26	-8,000.00	70,052.26	65,494.94	4,557.32	93.49 %
015423.115 Snow & Ice Removal	-3,090.02	122,000.00	3,090.02	122,000.00	128,821.74	-6,821.74	105.59 %
015429.002 WESTERNSTAR	-2,086.77	81,086.77	2,086.77	81,086.77	72,880.85	8,205.92	89.88 %
015433.112 HEALTH AGENT EXPENSES		3,300.00		3,300.00	2,253.18	1,046.82	68.27 %
015433.113 Health Agent Salary		4,039.71		4,039.71	4,039.71		100.00 %
015433.114 Sanitation Inspector	935.00	6,500.00		7,435.00	7,435.00		100.00 %
015433.115 Health Agent Back Up		11,203.98		11,203.98	11,203.98		100.00 %
015433.116 WWTP OPERATOR SALARY	1,057.30	56,270.64		57,327.94	57,327.94		100.00 %
015433.700 Health & Sanitation		142,350.00	-11,920.00	130,430.00	112,008.88	18,421.12	85.87 %
015471.000 Gas/Diesel		52,700.00		52,700.00	39,363.15	13,336.85	74.69 %
015472.000 ELECTRICITY EXPENSE		52,500.00		52,500.00	45,186.65	7,313.35	86.06 %
015491.115 Cemetery Approp.		10,700.00		10,700.00	136.90	10,563.10	1.27 %





Town of Otis, Massachusetts
2018 Annual Report

Town of Otis
Expense Report - B&H

From 07/01/2017 to 06/30/2018

01 - Account	Description	Previous Year's Bal	Original Budget	Budget Revisions	Revised Budget	Actual Expended	Balance	% Exp
Total	Public Works and Facilities	-198.67	984,235.66	-5,493.21	978,543.78	874,018.41	104,525.37	
015522.700	Vising Nurse Association		3,969.00		3,969.00	3,969.00		100.00 %
015529.000	Children's Health Program		1,000.00		1,000.00	1,000.00		100.00 %
015541.700	Council of Aging - Town		13,110.00		13,110.00	13,140.26	-30.26	100.23 %
015541.701	SHINE		500.00		500.00		500.00	0.00 %
015543.600	Veterans' Benefits		25,000.00		25,000.00	22,462.94	2,537.06	89.85 %
015543.700	Veterans Dist. Assessment		7,494.27		7,494.27	7,494.27		100.00 %
015599.200	Berkshire Mental Health		584.62		584.62		584.62	0.00 %
015599.204	Construct, Inc.		200.00		200.00		200.00	0.00 %
Total	Human Services		51,857.89		51,857.89	48,066.47	3,791.42	
015610.700	Library Expenses		62,927.00		62,927.00	62,926.40	0.60	99.99 %
015610.701	S. Berk. Literacy Network		400.00		400.00		400.00	0.00 %
015630.000	Recreation Commission	1,270.36	31,581.00	60.77	32,912.13	29,939.93	2,972.20	90.96 %
015630.003	RECREATION MOTION TRAINER - FY18		6,500.00		6,500.00	6,390.00	110.00	98.30 %
015630.113	Recreation Salaries	506.04	32,074.24		32,580.28	31,830.52	749.76	97.69 %
015650.000	Community Center Account	70,075.35			70,075.35		70,075.35	0.00 %
015691.700	Historical Comm.Expenses		3,600.00		3,600.00	2,705.50	894.50	75.15 %
015692.000	Celebrations		10,000.00		10,000.00	6,960.99	3,039.01	69.60 %
015699.000	Cultural (Arts) Council		5,000.00		5,000.00	5,000.00		100.00 %
Total	Culture and Recreation	71,851.75	152,082.24	60.77	223,994.76	145,753.34	78,241.42	
015710.914	2016 KME Fire Truck		111,572.00		111,572.00	110,570.70	1,001.30	99.10 %
015710.915	WIND - PRIN	-150,000.00		435,000.00	285,000.00	285,000.00		100.00 %
015710.916	FIBER DEBT		24,443.85		24,443.85	23,750.00	693.85	97.16 %
015710.917	WIND - SERIAL PRIN	-39,025.00		70,000.00	30,975.00		30,975.00	0.00 %
015751.915	INTEREST - WIND	-52,703.17		252,589.45	199,886.28	199,886.28		100.00 %
015751.917	WIND - SERIAL INT	-4,025.00		7,245.00	3,220.00	3,220.00		100.00 %
Total	Debt Services	-245,753.17	136,015.85	764,834.45	655,097.13	622,426.98	32,670.15	
015820.640	State - Air Pollution		922.00		922.00	922.00		100.00 %
015820.642	Mosquito Control		25,832.00		25,832.00	25,832.00		100.00 %
015820.643	STRAP Repayment		15,000.00		15,000.00	15,000.00		100.00 %
015820.650	RMV Non-renewal Surcharge		1,860.00		1,860.00	1,705.00	155.00	91.66 %
015840.664	Regional Planning Auth		1,222.51		1,222.51	1,222.51		100.00 %
Total	Intergovernmental Expenses		44,836.51		44,836.51	44,681.51	155.00	
015911.170	County Retirement System		160,060.00		160,060.00	160,060.00		100.00 %
015913.170	Unemployment Compensation		13,000.00		13,000.00	4,466.71	8,533.29	34.35 %
015914.170	Group Ins/FICA/Disability		237,682.00	31,000.00	268,682.00	255,170.71	13,511.29	94.97 %
015914.171	Medicare		16,000.00		16,000.00	14,350.35	1,649.65	89.68 %
015940.700	Reserve Fund		13,000.00	-2,640.00	10,360.00		10,360.00	0.00 %
015945.740	Insurance - General		63,867.33		63,867.33	63,924.88	-57.55	100.09 %
Total	Misc Expenses		503,609.33	28,360.00	531,969.33	497,972.65	33,996.68	
Total Fund 01		18,857.20	5,959,860.87	821,206.15	6,799,924.22	6,020,958.33	778,965.89	



Town of Otis, Massachusetts
2018 Annual Report



Town of Otis
Expense Report - B&H

From 07/01/2017 to 06/30/2018

31 - TRUCK WESTERN STAR		Previous	Original	Budget	Revised	Actual		
Account	Description	Year's Bal	Budget	Revisions	Budget	Expended	Balance	% Exp
315491.893	TRUCK WESTERNSTAR					13,398.27	-13,398.27	100.00 %
Total Fund 31						13,398.27	-13,398.27	

32 - WIND		Previous	Original	Budget	Revised	Actual		
Account	Description	Year's Bal	Budget	Revisions	Budget	Expended	Balance	% Exp
325491.892	WIND					-132,164.00	132,164.00	100.00 %
325491.894	WIND - DEVELOPMENT COSTS					-5,738.61	5,738.61	100.00 %
325491.897	WIND - TURBINE COST					580,589.48	-580,589.48	100.00 %
325491.899	WIND - CONTINGENCY					178,166.41	-178,166.41	100.00 %
325491.900	WIND - ELECTRICAL					169,372.28	-169,372.28	100.00 %
325491.901	WIND - CIVIL CONSTRUCTION					31,091.86	-31,091.86	100.00 %
325491.902	WIND - MECHANICAL					449,527.59	-449,527.59	100.00 %
Total Fund 32						1,270,845.01	-1,270,845.01	

35 - BROADBAND		Previous	Original	Budget	Revised	Actual		
Account	Description	Year's Bal	Budget	Revisions	Budget	Expended	Balance	% Exp
355491.892	BROADBAND					461,741.35	-461,741.35	100.00 %
Total Fund 35						461,741.35	-461,741.35	

36 - SOLAR		Previous	Original	Budget	Revised	Actual		
Account	Description	Year's Bal	Budget	Revisions	Budget	Expended	Balance	% Exp
365491.892	SOLAR - EXPEND					188,815.77	-188,815.77	100.00 %
Total Fund 36						188,815.77	-188,815.77	

60 -		Previous	Original	Budget	Revised	Actual		
Account	Description	Year's Bal	Budget	Revisions	Budget	Expended	Balance	% Exp
605270.113	SEF Sewer payroll		8,500.00		8,500.00	6,197.76	2,302.24	72.91 %
605270.700	SEF Sewer - Expenses		60,000.00		60,000.00	55,849.78	4,150.22	93.08 %
Total Fund 60			68,500.00		68,500.00	62,047.54	6,452.46	

Grand Total 18,857.20 6,028,360.87 821,206.15 6,868,424.22 8,017,806.27 -1,149,382.05





Town of Otis
2018 Expense Report
From 07/01/2017 to 06/30/2018

	Expended
015122.113 Selectmens' Salary	
HAWLEY DONALD	3,500.00
HILLER WILLIAM T	4,000.00
THOMAS GARY J	3,500.00
	\$ 11,000.00
015122.114 Selectmen's Secretary Salary	
D'ORAZIO LISAMARIE	23,648.25
	\$ 23,648.25
015122.700 Selectmens' Expenses	
BERKSHIRE COUNTY SELECTMEN'S ASSOC	60.00
BERKSHIRE RECORD	40.00
L & M AUTO, INC.	88.28
MA MUNICIPAL ASSOCIATION	793.00
MA MUNICIPAL PERSONAL ASSOCIATION	100.00
STAM	55.00
USPS	100.00
LISA D'ORAZIO	118.50
NEW ENGLAND NEWSPAPERS INC	985.06
EZDRIVEMA CUSTOMER SERVICECENTER	31.35
SOUTHERN BERKSHIRE CHAMBER OF COMMERCE	260.00
REBECCA STONE	658.39
PYENSON D ANN	48.07
TURLEY PUBLICATIONS, INC.	31.00
LIGA V GUTMANIS	35.00
	\$ 3,403.65
015122.702 Engineering St. Paul's Church	
CLARK & GREEN ARCHITECTURE DESIGN	0.00
	\$ 0.00
015122.703 OTIS FIBER BROADBAND	
TOWN OF OTIS	20,000.00
	\$ 20,000.00
015123.113 Town Administrator Salary	
MORRIS CHRISTOPHER	35,014.65
STONE REBECCA	29,500.62
	\$ 64,515.27
015131.113 Finance Board Salaries	
ENGELS WALTER	500.00
ERNST MICHAEL	700.00
GOULD THERESE	500.00
	\$ 1,700.00
015131.700 Finance Committee Expense	
ASSOC OF TOWN FINANCE COMMITTEES	135.00
	\$ 135.00
015135.113 Town Accountant Salary	
MC CLELLAN MARGARET	18,391.18
	\$ 18,391.18
015135.400 Town Accountant Expenses	
RED JACKET BEACH RESORT	347.96
MARGARET MCCLELLAN	362.82
DENNIS MOUNTAIN	437.50
	\$ 1,148.28
015136.000 Office Supplies	
BERKSHIRE GRAPHICS, INC.	333.58
KWIK PRINT	243.00
STAPLES CREDIT PLAN	532.06
QUILL	6,965.82
MASSCOR	21.95
	\$ 8,096.41





Town of Otis
2018 Expense Report
 From 07/01/2017 to 06/30/2018

	Expended
015141.114 Assessors Salaries	
LORING RUSSELL W.	3,500.00
RIDER KATHLEEN I.	3,000.00
VENNE HEATHER	3,000.00
	\$ 9,500.00
015141.700 Assessors Expenses	
BERK CTY ASSESSOR ASSOC.	50.00
MARSHALL & SWIFT	359.95
USPS	297.00
MAAO	150.00
KOFILE INC	1,755.00
REGIONAL RESOURCE GROUP, INC	64,399.92
MICHAEL THIEMANN	500.00
	\$ 67,511.87
015145.113 Treasurer's Salary	
FINK KAREN D.	19,390.95
	\$ 19,390.95
015145.700 Treasurer's Expenses	
VENNE HEATHER	90.84
KAREN FINK	115.29
KWIK PRINT	46.00
MA COLLECTORS & TREASURERS ASSOC	50.00
UNIBANK	188.90
USPS	101.00
WHEELER & TAYLOR, INC.	304.00
LISA D'ORAZIO	15.00
HARRINGTON HEALTH	75.00
UNIBANK FISCAL ADVISORY SERVICES	1,600.00
GREATLAND CORPORATION	95.47
US BANK	200.00
STAMP FULFILLMENT SERVICES	2,422.50
EZDRIVEMA CUSTOMER SERVICECENTER	2.70
REBECCA STONE	15.00
UNITED STATES TREASURY	593.79
ROBERTA SARNACKI	20.00
BANK NORTH	405.60
	\$ 6,341.09
015146.113 Tax Collector's Salary	
DURIS DESTINY A	39,068.64
	\$ 39,068.64
015146.700 Tax Collector's Expense	
MA COLLECTORS & TREASURER ASSOC	50.00
USPS - PERSONALIZED STAMPED ENVELOPE	305.00
USPS	380.50
KELLEY & RYAN ASSOCIATES, INC.	1,210.47
FORMS & SUPPLIES UNLIMITED, INC.	1,023.44
KOFILE INC	1,755.00
DESTINY DURIS	153.93
LIBERTY MUTUAL INSURANCE COMPANY	315.00
THE BOSTON GLOBE	5,855.92
STAMP FULFILLMENT SERVICES	617.00
	\$ 11,666.26
015151.702 Legal Expenses	
POLLARD JEREMIA	10,000.00
BERKSHIRE RECORD	473.41
HANNON LERNER	2,183.33
MATTHEW BENDER & CO., INC.	3,471.93
LISA D'ORAZIO	111.36
JACK O'BRIEN	25.00





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	Expended
015151.702 Legal Expenses	
TURLEY PUBLICATIONS, INC.	118.30
	\$ 16,383.33
015159.700 Audit	
SCANLON & ASSOCIATES THOMAS J.	12,000.00
	\$ 12,000.00
015161.113 Town Clerk Salary	
O'BRIEN LYN MINERY	38,974.55
	\$ 38,974.55
015161.700 Town Clerk Expenses	
O'BRIEN LYN MINERY	1,000.00
CNA SURETY	100.00
LHS ASSOCIATES INC.	159.54
MASS TOWN CLERK ASSOCIATION	35.00
LYN O'BRIEN	55.98
NE ASSOC OF CITY & TOWN CLERK	35.00
STAPLES CREDIT PLAN	142.99
USPS	190.00
W MA CITY & TOWN CLERK ASSOC	23.00
BERKSHIRE BANK	70.00
INTERNATIONAL INSTITUTE OF MUNICIPAL CLERKS	160.00
KOFILE INC	2,973.00
	\$ 4,944.51
015162.000 Gifts and Flowers	
WILDFLOWERS	452.95
FLOWERS BY WEBSTER	80.00
WILLIAM HILLER	100.00
	\$ 632.95
015162.113 Election Salaries	
BLAKESLEE CAROL A	188.50
D'ELIA DOROTHEA	55.00
D'ORAZIO LISAMARIE	91.00
GLEASON RALPH	55.00
HAMILL DANIEL	-336.00
HAMILL DAVID P.	42.00
LOMBARDO CAROL	26.00
LORING RUSSELL W.	211.50
MIDDLETON ANTHONY J	49.50
MIDDLETON BLAKE	50.00
MIDDLETON MARJORIE A	136.50
MORETZ JILL E	58.50
PIACQUADIO EMILY	143.00
PYENSON D. ANN	121.00
SANTANA MIGUEL	189.00
TERRANOVA LEONARD A	162.50
	\$ 1,243.00
015162.700 Election & Registration	
LHS ASSOCIATES INC.	6,930.30
LYN O'BRIEN	213.36
USPS	562.00
ELECTIONS SYSTEMS & SOFTWARE, INC.	662.58
ELECTIONS SOURCE	220.30
MASSACHUSETTS MODERATORS ASSOC	55.00
MA BAY CONSTABLES ASSOC, INC	200.00
MASSCOR	69.02
	\$ 8,912.56



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	Expended
015171.113 Conservation Commission Salary	
Brown Kristin	5,670.00
	\$ 5,670.00
015171.700 Conserv Comm Expenses	
BATTISTA DOMENIC V	666.68
LARAMY JEFFREY	977.76
MEYER ROGER	1,155.52
SARNACKI DAVID	666.68
WALL BRUCE	533.36
MACC	191.00
NEW ENGLAND NEWSPAPER INC	216.94
KRISTEN BROWN	143.66
NEW ENGLAND NEWSPAPERS INC	-216.94
BRUCE A WALL	59.40
BRUCE WALL	67.57
	\$ 4,461.63
015175.113 Planning Board Clerk	
D'ORAZIO LISAMARIE	1,462.41
	\$ 1,462.41
015175.700 Planning Board Expenses	
BERKSHIRE RECORD	1,618.91
BERKSHIRE REGIONAL PLANNING COMM	80.00
LISA D'ORAZIO	61.44
TURLEY PUBLICATIONS, INC.	286.48
	\$ 2,046.83
015176.113 Zoning Board of Appeals Clerical	
COUCH KATHERINE	4,696.30
NEW ENGLAND NEWSPAPER INC	151.52
	\$ 4,847.82
015176.700 Board of Appeals Expenses	
USPS	49.00
Katherine V. Couch	53.21
NEW ENGLAND NEWSPAPER INC	151.52
NEW ENGLAND NEWSPAPERS INC	358.12
	\$ 611.85
015192.003 GIS/Website/Technology	
BERKSHIRE GRAPHICS, INC.	875.00
CAI-TECH	2,300.00
STAPLES CREDIT PLAN	495.28
VIRTUAL TOWN HALL HOLDINGS, LLC	250.00
VERIZON COMMUNICATIONS	12,179.32
VERIZON BUSINESS	59.92
MAGNAS	6,080.40
ACCELA, INC	16,811.48
GOVCONNECTION, INC	1,375.00
WILLIAM HILLER	191.35
CSS VENTURES, INC	6,357.00
RICOH USA, INC	4,351.28
PROSPECT MARKETING	3,500.00
VISION GOVERNMENT SOLUTIONS	5,670.00
	\$ 60,496.03
015192.006 E OTIS SCL HOUSE REPAIRS FY18	
GREEN ENVIRONMENTAL CONSULTING, LLC	1,368.00
	\$ 1,368.00





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	Expended
015192.113 Town Hall Clerical Suppor	
VENNE HEATHER	39,058.82
	\$ 39,058.82
015192.116 Maintenance Labor	
CLARK MATTHEW E	39,761.76
MILLER MARK A	33,667.85
TOUSEY MARC	3,608.00
WILLIAMSON RONALD K	28,478.40
	\$ 105,516.01
015192.117 Gen. Laborer/Bldg Maint.	
BERKSHIRE RECORD	120.00
DRESSER-HULL.CO.	489.32
ROBERT R KIMBERLY ELECTRICIAN	1,829.42
HOME DEPOT CREDIT SERVICES	1,367.27
L & M AUTO, INC.	122.16
LEE HARDWARE TRUE VALUE	1,075.87
MEYER WELL DRILL, CORP.	711.00
BRIAN MIDDLETON PLUMBING AND HEATING	972.00
S & A SUPPLY	229.70
SENTRY UNIFORM & EQUIPMENT	106.00
SO. BERKSHIRE SHOPPER'S GUIDE	90.00
T.J.BARK MULCH, INC	461.25
WESTFIELD AUTO PARTS, INC.	78.45
BOLDUC'S APPAREL	431.67
TRACTOR SUPPLY COMPANY	74.98
CALIGARI'S HARDWARE	176.69
TONLINO & SONS CRUSHED STONE	743.40
CARBERRY AUTO PARTS	225.74
GREEN ENVIRONMENTAL CONSULTING, LLC	600.00
H.D. REYNOLDS GEN. MDSE., INC	2,735.12
TAPLIN YARD, PUMP & POWER	565.77
BACON'S EQUIPMENT	260.40
GRAINGER	62.52
BRUCE'S HARDWARE	1,421.46
EAST OTIS AUTOMOTIVE	322.49
Meadow Farm Market	118.44
PITTSFIELD FIRE & SAFETY CO., INC	1,137.75
R & S RENTALS & SALES	148.81
TRI TOWM PAVING INC	15,706.88
DOCS SIGNS & TRUCK OUTFITTERS	55.00
MEADOW FARM EQUIPMENT	541.95
BERKSHIRE FENCE COMPANY	47.26
AMAZON CAPITAL SERVICES	862.29
NORTHERN PLAYGROUND SURFACING	459.40
R.I.BAKER COMPANY	351.87
NEW BOSTON CRANE & SLED	41.45
PITTSFIELD GRANITE CITY ELECTRIC	523.74
TURLEY PUBLICATIONS, INC.	85.00
LOGSDON ELECTRIC	228.47
BERKSHIRE GMC	69.90
BIERMANN SERVICES INC	1,070.00
	\$ 36,720.89
015192.119 Maintenance Super Salary	
CRANDALL JAMES H	61,054.06
	\$ 61,054.06



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	Expended
015192.120 Bldg Super/Project Coordinator	
GOULD LARRY	12,471.14
	\$ 12,471.14
015192.400 Town Hall	
BERK MOUNTAIN SPRING WATER	337.00
I.B.S.,INC.	1,141.60
TOWN OF OTIS	4,667.80
USPS	70.00
BERKSHIRE GEO-TECHNOLOGIES	4,390.00
VALLEY GREEN SHREDDING	1,300.00
AMAZON CAPITAL SERVICES	212.03
	\$ 12,118.43
015192.404 Heating/Furnace Service	
LIPTON ENERGY	19,558.23
AMERIGAS	15,649.46
COMMONWEALTH OF MASSACHUSETTS	200.00
ZIP N SORT MAIL SERVICES	0.00
RON KEARIN HEATING	985.00
	\$ 36,392.69
015192.405 Erbe Prop. Maintenance	
TOWN OF OTIS	1,000.24
EAST OTIS AUTOMOTIVE	1,600.00
	\$ 2,600.24
015192.416 FY18 MAINTENANCE PICK UP TRUCK	
A.C.T. VEHICLE EQUIPMENT,INC	4,776.73
LIBERTY CHEVROLET	39,033.00
PITTSFIELD COMMUNICATIONS	740.72
TOCE BROS.,INC.	948.24
A & M AUTO SERVICE	89.00
DOCS SIGNS & TRUCK OUTFITTERS	2,236.99
R.L.BAKER COMPANY	223.69
	\$ 48,048.37
015192.417 ENGINEERING - ST PAUL'S CHURCH FY18	
CLARK & GREEN ARCHITECTURE DESIGN	9,900.00
	\$ 9,900.00
015195.700 Town Report	
LISA D'ORAZIO	52.82
SELECT PRINT SOLUTIONS	2,773.00
ZIP N SORT MAIL SERVICES	727.45
	\$ 3,553.27
015210.113 Police Chief Salary	
SARNACKI ROBERTA	17,013.48
	\$ 17,013.48
015210.114 Police Department Salary	
ARNOLD BRYAN E	6,724.12
HAMILL DANIEL	28,021.44
HAMILL DAVID P.	6,165.32
MULLEN JOHN	1,428.44
SANTANA MIGUEL	5,981.05
SARNACKI ROBERTA	13,935.62
WHITING CHARLES	19,903.40
	\$ 82,159.39
015210.120 Police Cruiser	
LIBERTY CHEVROLET	0.00
	\$ 0.00





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	Expended
015210.150 CHEVROLET TAHOE FY18	
LIBERTY CHEVROLET	40,265.62
ADAMSON INDUSTRIES CORP	13,916.60
	\$ 54,182.22
015210.702 Police Dept. Expenses	
GALLS INCORPORATED	152.42
KNOX TRAIL INN	161.53
L & M AUTO, INC.	35.00
MA CHIEFS OF POLICE ASSOC, INC.	799.00
MUNICIPAL POLICE INSTITUTE INC	225.00
SENTRY UNIFORM & EQUIPMENT	268.85
VERIZON WIRELESS	273.92
VERIZON WIRELESS	136.96
INTEGRATION PARTNERS CORP	730.00
TOWN OF BECKET	146.40
CHARLES WHITING	51.13
DAVID HAMILL	6.59
BERTERA DODGE CHRYSLER JEEP	980.59
EZDRIVEMA CUSTOMER SERVICECENTER	15.75
WB HUNT	765.35
CENTRAL CHEVROLET	61.43
TMDE CALIBRATION LABS, INC	160.00
DANIEL HAMILL	56.78
ROBERTA SARNACKI	2,857.22
	\$ 7,883.92
015215.700 Otis Rescue Squad	
OTIS RESCUE SQUAD	150,000.00
	\$ 150,000.00
015220.113 Fire Chief Salary	
PHAIR RICHARD	4,000.00
	\$ 4,000.00
015220.114 First Asst. Fire Chief	
BOUCHARD CHRISTOPHER J.	2,500.00
	\$ 2,500.00
015220.700 Fire Dept Expenses	
ARNOLD BRYAN E	250.00
ARNOLD JORDAN	350.00
BOUCHARD CHRISTOPHER J.	100.00
CAWTHRON DAN	350.00
CAWTHRON KENDRA	250.00
CLARK ANTHONY C	100.00
HALL JOHN E	100.00
HAMMERLE JEFFREY	350.00
KENNEDY JOHN	350.00
KOIVISTO MAX	250.00
MURPHY SHAWN P	350.00
NOLAU RYAN	100.00
NOLAU RYEN	250.00
O'BRIEN JR RICHARD J	250.00
O'BRIEN WILLIAM J	100.00
PHAIR BRITTANY	250.00
RIDER MATTHEW T	350.00
TRIBULA COREY	100.00
BERKSHIRE COMMUNICATORS	650.00
CARR HARDWARE	89.59
W.S.DARLEY & CO.	3,692.29
END2END, INC.	550.00
HEIMAN INC.	2,827.99
NEW ENGLAND SECURITY CENTER	504.00



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	Expended
015220.700 Fire Dept Expenses	
PITTSFIELD LAWN & TRACTOR	583.87
ROBERTS COMPANY, INC.	13.30
SENTRY UNIFORM & EQUIPMENT	393.30
TOWN OF OTIS	1,333.68
Olde Village monogramming, inc.	390.00
WESTFIELD AUTO PARTS, INC.	374.79
R.W.'S INC	555.00
VERIZON COMMUNICATIONS	62.25
INDUSTRIAL PROTECTION SERVICES, LLC	383.00
QUILL	349.99
PROCOM SERVICES	2,828.97
SPRINT	1.82
NAPA	40.00
PATRIOT FREIGHTLINER (MA)	1,345.65
MES	1,159.24
FIRE EQUIPMENT HEADQUARTERS, INC	490.00
BRUCE'S HARDWARE	363.29
EAST OTIS AUTOMOTIVE	2,337.69
BERKSHIRE COUNTY FIRE CHIEFS ASSOC	200.00
MCVFA	510.00
LARKIN LTD	250.00
WESTERN MASS FIRE CHIEFS ASSOC	115.00
MEADOW FARM EQUIPMENT	289.14
EZDRIVEMA CUSTOMER SERVICECENTER	3.40
BULLDOG FIRE APPARATUS NY	9,736.91
ESO SOLUTIONS, INC	210.00
JESSICA GIAROLO	255.00
ACTION SPORTS & TRAVEL	569.58
H.O.P. SALES & SERVICE	2,885.00
KME FIRE APPARATUS	889.09
	\$ 41,432.83
015220.707 FIRE STATION PKG LOT FY18	
THE LANE CONSTRUCTION CORP	27,603.95
TRI TOWM PAVING INC	20,448.12
	\$ 48,052.07
015220.710 INSURANCE RECOVERIES - FIRE TRUCK	
BULLDOG FIRE APPARATUS NY	5,896.99
	\$ 5,896.99
015241.113 Building Inspector Expense	
Danko GARY	720.00
Gary Danko	-720.00
PEOPLEGIS	3,500.00
	\$ 3,500.00
015241.700 Building Inspector Salary	
GOULD LARRY	54,350.47
	\$ 54,350.47
015241.701 Assistant Building Inspector	
Gary Danko	720.00
	\$ 720.00
015291.700 Emergency Management	
BERKSHIRE COUNTY SHERIFFS COMM CTR	11,670.53
PITTSFIELD COMMUNICATIONS	224.70
BLACKBOARD INC	2,864.00
SBRPC	500.00
TELREPCO	307.05
	\$ 15,566.28





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	Expended
015292.000 Animal Inspector	
CARRINGTON TONIA	500.00
	\$ 500.00
015292.113 Animal Control Officer	
CARRINGTON TONIA	5,030.00
	\$ 5,030.00
015294.113 Tree Warden	
CONBOY JOHN P.	1,000.00
	\$ 1,000.00
015300.001 Schools-Capital Costs	
FARMINGTON RIVER REG.SCH.DIS	59,730.34
	\$ 59,730.34
015300.002 Schools Operating Costs	
FARMINGTON RIVER REG.SCH.DIS	1,490,500.20
FARMINGTON RIVER REGIONAL SCHOOL	993,666.80
	\$ 2,484,167.00
015300.003 School Committee Expenses	
DRENGA JESS	200.00
DRENGA JESSICA	200.00
DUNAJ ALICIA	200.00
HOWARD HILARY	200.00
HOWARD HILLARY	200.00
LOMBARDO CAROL	400.00
TOLOPKO ARLENE	400.00
	\$ 1,800.00
015300.006 Scholaraship Account	
DELANIE RYBACKI	1,000.00
ZOE BEAN	1,000.00
JOHN COSMUS	1,000.00
LYSSA RICHARD	1,000.00
	\$ 4,000.00
015422.110 General Highways & Bridges	
THE LANE CONSTRUCTION CORP	26,265.91
MAINTENANCE MAN INC	2,127.50
PITTSFIELD LAWN & TRACTOR	539.95
S & A SUPPLY	42.28
SO. BERKSHIRE SHOPPER'S GUIDE	360.00
TAYLOR RENTAL	2,835.10
TONLINO & SONS CRUSHED STONE	20,283.67
SAFE ROAD SERVICES, LLC	2,480.00
BRUCE'S HARDWARE	18.00
E. J. PRESCOTT INC	940.00
ARROW CONCRETE PRODUCTS, INC	517.75
NEW ENGLAND NEWSPAPERS INC	497.00
CALSON CONSTRUCTION CO., INC	28,000.00
DEERE CREDIT, INC	27,339.56
TERRY WALKER	174.20
CHAFFEE EXCAVATION, LLC	200.00
PERRY & SONS CONSTRUCTION INC	220.00
R.L.BAKER COMPANY	3,200.78
MARKINGS INC	771.08
	\$ 116,812.78
015422.113 Highway Super Salary	
POIRIER DEREK	67,419.26
	\$ 67,419.26



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	Expended
015422.114 General Highway Labor	
DALEY JOSEPH D	24,916.50
DEAN THOMAS	6,757.13
O'NEIL TIMOTHY S	20,600.23
PETTIBONE KYLE	25,867.02
	\$ 78,140.88
015422.700 Road Machinery Maint.	
HOWARD P. FAIRFIELD, LLC	427.69
JOHN B. HULL, INC.	1,642.30
L & M AUTO, INC.	35.00
LEE HARDWARE TRUE VALUE	7.64
MEMPHIS EQUIPMENT	207.73
NUTMEG INTERNATIONAL TRUCKS, INC.	3,668.94
PITTSFIELD COMMUNICATIONS	1,068.20
PITTSFIELD LAWN & TRACTOR	34.50
SCHMIDT EQUIPMENT INC.	3,200.10
SEWARD'S TIRES, INC.	43.50
SUPERIOR SPRING & MFG CO.INC	5,143.13
TOCE BROS.,INC.	1,522.83
WESTFIELD AUTO PARTS, INC.	4,987.54
MILLER'S PETROLEUM SYSTEMS, INC	1,717.10
R.W.'S INC	395.00
FASTENAL	23.44
TRACTOR SUPPLY COMPANY	145.67
BOB'S AUTO RADIATOR	1,895.00
LIFTECH EQUIPMENT COMPANIES, INC	621.49
PATRIOT FREIGHTLINER (MA)	1,932.79
A & M AUTO SERVICE	263.00
AIRGAS USA, LLC	75.33
C & C HYDRAULICS & LUBRICATION	1,129.07
MONTAGE ENTERPRISES, INC.	329.56
JOHNSON DEALERSHIPS, INC	315.30
ZWACK, INC	42.64
BRUCE'S HARDWARE	164.92
EAST OTIS AUTOMOTIVE	1,371.39
JOE LORING	150.00
BART TRUCK EQUIPMENT LLC	357.71
NORTHLAND INDUSTRIAL TRUCK CO. INC	19,229.94
DOCS SIGNS & TRUCK OUTFITTERS	379.00
AVID IRONWORKS, INC	2,500.00
ABLE TOOL AND EQUIPMENT	37.00
EZDRIVEMA CUSTOMER SERVICECENTER	8.60
WILLIAMS AUTO REPAIR	300.00
PADULA BROTHERS	861.07
AMBER & WHITE SAFETY LIGHTS, LLC	1,181.00
AMAZON CAPITAL SERVICES	127.85
H.O.P. SALES & SERVICE	284.21
R.I.BAKER COMPANY	1,055.22
BEN FUNK, INC.	740.39
	\$ 59,622.79
015422.800 Town Garage	
BERK CTY HIGHWAY SUPT.ASSOC.	190.00
BERK MOUNTAIN SPRING WATER	63.66
DRESSER-HULL CO.	27.99
LEE HARDWARE TRUE VALUE	224.01
MA HIGHWAY ASSOCIATION	80.00
TOWN OF OTIS	1,333.68
UNIVERSITY OF MA - AMHERST	105.00
WESTFIELD AUTO PARTS, INC.	448.24
MILLER'S PETROLEUM SYSTEMS, INC	117.10
BOLDUC'S APPAREL	123.78





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	Expended
015422.800 Town Garage	
TRACTOR SUPPLY COMPANY	99.99
LAWSON PRODUCTS, INC	165.56
CALIGARI'S HARDWARE	281.91
BRUCE'S HARDWARE	395.15
CITY OF NORTH ADAMS	600.00
KIMBALL MIDWEST	488.43
MEADOW FARM EQUIPMENT	31.50
COMMONWEALTH OF MASSACHUSETTS	11.00
EZDRIVEMA CUSTOMER SERVICECENTER	32.75
UNIVERSITY OF MASSACHUSETTS	310.00
THOMAS DEAN	13.50
R.L.BAKER COMPANY	719.33
DEREK POIRIER	7.20
	\$ 5,869.78
015423.113 Snow and Ice Labor	
CLARK MATTHEW E	2,088.00
DALEY JOSEPH D	23,313.60
MILLER MARK A	432.00
O'NEIL TIMOTHY S	15,236.10
PETTIBONE KYLE	23,981.24
WILLIAMSON RONALD K	444.00
	\$ 65,494.94
015423.115 Snow & Ice Removal	
A.C.T. VEHICLE EQUIPMENT,INC	868.73
HOWARD P. FAIRFIELD, LLC	4,294.06
FLNMAR	93.37
GENALCO, INC.	1,950.56
JOHN S. LANE & SON,INC.	7,496.99
TOCE BROS.,INC.	529.32
WESTFIELD AUTO PARTS, INC.	940.68
FASTENAL	6.51
LAWSON PRODUCTS, INC	665.72
J. DONOVAN & SON, INC.	8,352.48
C & C HYDRAULICS & LUBRICATION	515.67
BRUCE'S HARDWARE	57.71
KYLE PETTIBONE	41.76
BART TRUCK EQUIPMENT LLC	7,920.17
KIMBALL MIDWEST	348.00
AVID IRONWORKS, INC	1,495.00
MEADOW FARM EQUIPMENT	209.48
EZDRIVEMA CUSTOMER SERVICECENTER	1.25
WILLIAMS AUTO REPAIR	80.00
EAST COAST REFINISHING & SURFACE STRIPPING, INC	660.00
EASTERN MINERALS, INC	77,205.62
MILLARD WELDING INC	60.00
EQUIPMENT SERVICE	262.30
R.L.BAKER COMPANY	8,462.60
MARK A COUCH	6,273.25
DEREK POIRIER	30.51
	\$ 128,821.74
015429.002 WESTERNSTAR	
EASTERN BANK	72,880.85
	\$ 72,880.85
015433.112 HEALTH AGENT EXPENSES	
JAMES WILUSZ	1,590.43
PETER KOLODZIEJ	662.75
	\$ 2,253.18





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	Expended
015433.113 Health Agent Salary	
KOLODZIEJ PETER J.	4,039.71
	\$ 4,039.71
015433.114 Sanitation Inspector	
CONBOY JOHN P.	7,132.00
BAILEY'S	128.00
CARIDDI FOOD SAFETY TRAINING	175.00
	\$ 7,435.00
015433.115 Health Agent Back Up	
WILUSZ JAMES J	11,203.98
	\$ 11,203.98
015433.116 WWTP OPERATOR SALARY	
ONEIL KEITH C	57,327.94
	\$ 57,327.94
015433.700 Health & Sanitation	
CONBOY JOHN P.	1,560.00
CENTER FOR ECOLOGICAL TECHNOLOGY	1,517.00
INTERSTATE REFRIGERANT	707.00
THE MASTER GARBLOGIST, INC.	85,566.68
MA ASSOC OF HEALTH BOARDS, INC.	100.00
SOUTHERN BERK. SOLID WASTE MGMT	6,206.20
USPS	149.00
WHITE WOLF SEPTIC & PORTABLES	1,167.79
WASTEQUIP	7,195.00
J & D WASTE EQUIPMENT	695.00
SAFETY-KLEEN	80.00
COMPLETE RECYCLING SOLUTIONS	4,383.43
THE WESTERN MASSACHUSETTS PUBLIC HEALTH	100.00
HEATHER VENNE	34.24
HATFIELD PRINTING & PUBLISHING	648.54
MICROBAC LABORATORICS, INC	1,173.00
MICROBAC LABORATORIES, INC	85.00
ELENA MORAN	50.00
EUROFINS SPECTRUM ANALYTICAL INC	551.00
DEPT OF ENVIRONMENTAL PROTECTION	40.00
	\$ 112,008.88
015471.000 Gas/Diesel	
LIPTON ENERGY	28,854.67
O'CONNELL OIL ASSOCIATES,INC	10,508.48
	\$ 39,363.15
015472.000 ELECTRICITY EXPENSE	
EVERSOURCE	45,186.65
	\$ 45,186.65
015491.115 Cemetery Approp.	
HOME DEPOT CREDIT SERVICES	21.42
BRUCE'S HARDWARE	23.98
MEADOW FARM EQUIPMENT	91.50
	\$ 136.90
015522.700 Vising Nurse Association	
PORCHLIGHT VNA	3,969.00
	\$ 3,969.00
015529.000 Children's Health Program	
COMMUNITY HEALTH PROGRAM	1,000.00
	\$ 1,000.00





Town of Otis
2018 Expense Report

From 07/01/2017 to 06/30/2018

	Expended
015541.700 Council of Aging - Town	
HOWARD HOOD	60.00
CAROL A BLAKESLEE	64.30
OTIS COUNCIL ON AGING	11,641.25
RALPH GLEASON	1,050.13
OTIS OBSERVER	300.00
PYENSON D ANN	24.58
	\$ 13,140.26
015543.600 Veterans' Benefits	
MICHAEL A CELETTI	4,277.00
HAZEL L CLARK	1,680.00
DORIS H WALKER	9,899.94
LESLIE R. GOODHUE	6,606.00
	\$ 22,462.94
015543.700 Veterans Dist. Assessment	
DISTRICT DEPT OF VETERANS SERVICES	7,494.27
OTIS LIBRARY & MUSEUM	0.00
	\$ 7,494.27
015610.700 Library Expenses	
OTIS LIBRARY & MUSEUM	62,926.40
	\$ 62,926.40
015630.000 Recreation Commission	
ANGELO SAL	408.72
BADRAK CYNTHIA A	400.90
BILOTTA HEATHER M	2,540.68
ERICKSON JULIA L	1,125.00
GRAY NICHOLAS S	540.00
SEAVEY VIKTORIA	234.00
ZAVRAS-BENTREWICZ KATHERINE M	135.00
BERK MOUNTAIN SPRING WATER	102.50
HANCOCK SHAKER VILLAGE, INC.	250.00
MA RECREATION & PARKS ASSOC INC	450.00
LYN O'BRIEN	45.00
OTIS GAZETTE	1,434.00
PATRICIA RICHARD	1,065.40
TOWN OF OTIS	1,000.24
USPS	10.00
WILDFLOWERS	74.95
OTIS RIDGE SKI AREA	2,500.00
BARBARA J FOLEY	283.68
CONNIE WILSON	6,471.31
TERRY GOULD	187.73
MARY C ADAMS	41.74
QUILL	1,750.89
Berkshire Botanical Gardens	180.00
GREENER LEAVES GREENHOUSE	120.00
ORIENTAL TRADING COMPANY	570.27
KATHY CARROLL	192.41
Maple Corner Farm	300.00
BARBARA PENN	2,635.70
ALEXANDRA TINARI	347.88
ULINE	76.85
BRUCE'S HARDWARE	120.95
NEW ENGLAND FITNESS DIST	358.00
HUGGER MUGGER	85.02
MRPA	250.00
SANDSFIELD ARTS CENTER	75.00
WILLIAM HILLER	51.99
ROBERT CLARKE	750.00
MR. DING-A-LING ICE CREAM	167.00





Town of Otis
2018 Expense Report
 From 07/01/2017 to 06/30/2018

	Expended
015630.000 Recreation Commission	
CHRISTINE ROWGHANI	192.52
AMAZON CAPITAL SERVICES	22.94
JEROME'S PARTY PLUS	80.00
CRAIG DRENGA	74.86
THOMAS SOULES	45.00
DANA PUSTINGER	45.00
WENDY G. JENSEN	375.00
MAGIC WINGS BUTTERFLY CONSERVATORY & GARDENS	350.00
FARMINGTON RIVER PTA	34.07
MPLC	535.72
HEATHER BILOTTA	228.84
R.L.BAKER COMPANY	115.30
POPCORN SUPPLY COMPANY	82.07
LARRY GOULD	285.80
WJ BLUEPRINT & DIGITAL GRAPHICS	140.00
	\$ 29,939.93
015630.003 RECREATION MOTION TRAINER - FY18	
NEW ENGLAND FITNESS DIST	6,390.00
	\$ 6,390.00
015630.113 Recreation Salaries	
BESAW JESSICA	55.08
RICHARD PATRICIA	31,217.44
SOULES THOMAS M	558.00
	\$ 31,830.52
015691.700 Historical Comm.Expenses	
DIANE PROVENZ	173.02
BONNIE PARSONS	2,408.51
NEW ENGLAND NEWSPAPERS INC	123.97
	\$ 2,705.50
015692.000 Celebrations	
KNOX TRAIL INN	1,770.75
LEE HIGH SCHOOL BAND	550.00
MOUNT EVERETT SANITATION	360.00
OTIS GAZETTE	75.00
OTIS RESERVOIR PROP OWNERS ASSOC IN	1,000.00
SENTRY UNIFORM & EQUIPMENT	481.95
KNOX TRAIL INN	118.05
DUFOUR BUS CO	50.00
DALEY & SONS TRUCKING INC	100.00
IWLA/BERKSHIRE CHAPTER	-300.00
DARLENE DESCHANE	175.00
WANDA L HOUSTON	2,500.00
JIM HIGGINS	80.24
	\$ 6,960.99
015699.000 Cultural (Arts) Council	
FARMINGTON RIVER REG.SCH.DIS	1,843.19
FARMINGTON RIVER REGIONAL SCHOOL	512.21
BERKSHIRE PLAYWRIGHTS LAB	100.00
BERKSHIRE LYRIC THEATRE, INC.	100.00
BLANDFORD HISTORICAL SOCIETY	150.00
SCULPTURENOW	600.00
BECKET ARTS CENTER	100.00
MICHAEL LAVIN FLOWER	1,200.00
BRANDON GOULET	94.60
GREGORY MAICHACK	300.00
	\$ 5,000.00





Town of Otis, Massachusetts
2018 Annual Report

Town of Otis
2018 Expense Report
From 07/01/2017 to 06/30/2018

	Expended
015710.914 2016 KME Fire Truck	
GREENFIELD NORTHAMPTON COOPERATIVE	110,570.70
	\$ 110,570.70
015710.915 WIND - PRIN	
EASTHAMPTON SAVINGS BANK	35,000.00
US BANK	250,000.00
	\$ 285,000.00
015710.916 FIBER DEBT	
EASTERN BANK	23,750.00
	\$ 23,750.00
015751.915 INTEREST - WIND	
EASTHAMPTON SAVINGS BANK	0.00
US BANK	199,886.28
	\$ 199,886.28
015751.917 WIND - SERIAL INT	
EASTHAMPTON SAVINGS BANK	3,220.00
	\$ 3,220.00
015840.664 Regional Planning Auth	
BERKSHIRE REGIONAL PLANNING COMM	1,222.51
	\$ 1,222.51
015911.170 County Retirement System	
BERKSHIRE COUNTY INS. GROUP	0.00
BERKSHIRE COUNTY RETIREMENT	160,060.00
	\$ 160,060.00
015913.170 Unemployment Compensation	
MA DIVISION OF UNEMPLOYMENT ASSIST	4,466.71
	\$ 4,466.71
015914.170 Group Ins/FICA/Disability	
CLARK MATTHEW E	250.00
CRANDALL JAMES H	250.00
D'ORAZIO LISAMARIE	324.05
DALEY JOSEPH D	750.00
DURIS DESTINY A	189.39
GOULD LARRY	500.00
HAMILL DANIEL	250.00
MILLER MARK A	250.00
MORRIS CHRISTOPHER	375.00
O'BRIEN LYN MINERY	520.07
O'NEIL KEITH C	750.00
O'NEIL TIMOTHY S	502.50
PETTIBONE KYLE	500.00
RICHARD PATRICIA	750.00
STONE REBECCA	500.00
VENNE HEATHER	258.59
WHITTING CHARLES	250.00
WILLIAMSON RONALD K	417.50
BERKSHIRE COUNTY INSURANCE GROUP	6,273.78
LYN O'BRIEN	229.93
BERKSHIRE COUNTY INS. GROUP	241,274.57
LISA D'ORAZIO	175.95
HEATHER VENNE	491.41
DESTINY DURIS	60.61
BERKSHIRE HEALTH GROUP	-1,172.64
DEREK POIRIER	250.00
	\$ 255,170.71





Town of Otis
2018 Expense Report
 From 07/01/2017 to 06/30/2018

	Expended
015914.171 Medicare	
UNITED STATES TREASURY	14,350.35
	\$ 14,350.35
015945.740 Insurance - General	
MIA PROPERTY & CASUALTY GROUP	48,186.00
CHUBB & SON	12,837.00
CABOT RISK STRATEGIES LLC	2,901.88
	\$ 63,924.88
315491.893 TRUCK WESTERNSTAR	
PATRIOT FREIGHTLINER (MA)	13,398.27
	\$ 13,398.27
325491.897 WIND - TURBINE COST	
VENSYS ENGERY INC	580,589.48
	\$ 580,589.48
325491.899 WIND - CONTINGENCY	
REYNOLDS JR JOSEPH C	280.00
DRESSER-HULL CO.	557.14
HANNON LERNER	125.00
THE LANE CONSTRUCTION CORP	30.87
THE MASTER GARBOLOGIST, INC.	517.66
MIA PROPERTY & CASUALTY GROUP	8,288.00
PITTSFIELD LAWN & TRACTOR	2,300.00
VERIZON COMMUNICATIONS	152.30
PRECISION DECISIONS LLC	16,387.50
SUSTAINABLE ENGERY DEVELOPMENTS, INC.	15,096.54
BRUCE'S HARDWARE	412.59
ARROW CONCRETE PRODUCTS, INC	3,300.00
EVERSOURCE	29,643.00
ROBERT F. AUDET, INC	34,079.89
VANZANDT PORTABLE RESTROOMS	380.00
EUROSKYPARK	4,062.07
SOLAR STORE OF GREENFIELD	-185,669.77
WEBSTER ELECTRIC LLC	28,605.00
UNITED RENTALS INC	4,555.21
COMALLI GROUP, INC	92,420.00
GREENERGY SOLAR STORE, LLC	78,200.00
POWERDASH INC	18,188.25
ALLIANCE CLEAN ENERGY	15,049.77
PITTSFIELD GRANITE CITY ELECTRIC	11,205.39
	\$ 178,166.41
325491.900 WIND - ELECTRICAL	
MEYER WELL DRILL, CORP.	7,374.00
ROBERT F. AUDET, INC	161,998.28
	\$ 169,372.28
325491.901 WIND - CIVIL CONSTRUCTION	
PRECISION DECISIONS LLC	20,025.00
ROBERT F. AUDET, INC	9,286.86
VANZANDT PORTABLE RESTROOMS	780.00
SOLAR STORE OF GREENFIELD	0.00
CAPONES POOL WATER	1,000.00
	\$ 31,091.86
325491.902 WIND - MECHANICAL	
ROBERT F. AUDET, INC	448,576.34
CLEAN MACHINE POWER WASH INC	951.25
	\$ 449,527.59





Town of Otis
2018 Expense Report

From 07/01/2017 to 06/30/2018

	Expended
355491.892 BROADBAND	
REYNOLDS JR JOSEPH C	40.00
DRESSER-HULL CO.	5,609.36
HOME DEPOT CREDIT SERVICES	70.56
KNOX TRAIL INN	175.84
LEE HARDWARE TRUE VALUE	134.97
TOWN OF TOLLAND	792.00
QUILL	299.99
TOWN OF BECKET	352.00
TOWN OF TYRINGHAM	749.10
TOWN OF BLANDFORD	387.20
J. DONOVAN & SON, INC.	1,030.95
BRUCE'S HARDWARE	73.94
CENTURY ACQUISITION INC	1,251.00
WILLIAM HILLER	8,298.28
DOCS SIGNS & TRUCK OUTFITTERS	37.00
VERIZON - EPAY	156,314.96
EVERSOURCE	91,412.00
WHIP CITY FIBER	86,916.06
LIGHTSPEED	102,658.37
AMAZON CAPITAL SERVICES	343.36
MA DEPARTMENT OF STATE POLICE	750.00
TOWN OF GRANVILLE	2,098.87
MASSACHUSETTS DEPARTMENT OF STATE POLICE	400.00
TOWN OF HINSDALE	1,306.80
PITTSFIELD GRANITE CITY ELECTRIC	238.74
	\$ 461,741.35
365491.892 SOLAR - EXPEND	
SOLAR STORE OF GREENFIELD	188,815.77
	\$ 188,815.77
605270.113 SEF Sewer payroll	
CLARK MATTHEW E	4,101.76
MILLER MARK A	1,040.00
WILLIAMSON RONALD K	1,056.00
	\$ 6,197.76
605270.700 SEF Sewer - Expenses	
ASTRO CHEMICALS, INC.	1,657.75
BERKSHIRE RECORD	213.14
FR MAHONY	16,977.24
LEE HARDWARE TRUE VALUE	499.32
MEYER WELL DRILL, CORP.	150.00
MOUNT EVERETT SANITATION	5,800.00
NEIWPC	800.00
S & A SUPPLY	101.47
USA BLUE BOOK	1,914.03
WESTFIELD AUTO PARTS, INC.	523.54
BOLDUC'S APPAREL	230.52
DRAKE'S AUTO PARTS, INC	3,850.00
VERIZON WIRELESS	342.53
CARBERRY AUTO PARTS	27.80
MATTHEW CLARK	75.00
JAMES CRANDALL	75.00
THE BIS GROUP	347.82
KEITH O'NEIL	515.04
BRUCE'S HARDWARE	1,756.61
EAST OTIS AUTOMOTIVE	2,966.79
EZDRIVEMA CUSTOMER SERVICECENTER	4.65
MICROBAC LABORATORICS, INC	239.00
SKILLWORKS, INC	203.00
MARK MILLER	505.04





Town of Otis
2018 Expense Report

From 07/01/2017 to 06/30/2018

	Expended
605270.700 SEF Sewer - Expenses	
MASSACHUSETTS WATER WORKS ASSOC	75.00
GMH FENCE CO	3,158.47
EUROFINS SPECTRUM ANALYTICAL INC	8,500.00
F.W. WEBB COMPANY	2,998.50
LOGSDON ELECTRIC	392.52
TIGHE & BOND, INC	950.00
	\$ 55,849.78





TOWN OF OTIS

Municipal Telephone Numbers - Office Hours - Meetings

EMERGENCY*POLICE*FIRE*AMBULANCE- DIAL 911

NON-EMERGENCY: FIRE, AMBULANCE – 269-4409

POLICE – 269-0100 ext. 109

ANIMAL CONTROL OFFICER 413-207-4441

www.townofotisma.com

Selectmen's Office-269-0100 ext. 4

Meetings: Otis Town Hall-2nd and 4th Tuesdays 7:00pm

All Boards Meeting 4th Mondays 6:30pm

Animal Control Officer – 413-207-4441

Board of Health Office - 269-0100 ext. 104

Town Clerk's Office - 269-0100 ext. 5

Tax Collector's Office - 269-0100 ext. 2

Assessor's Office - 269-0100 ext. 3 - Meetings 1st Tuesday of the month

Building Inspector's Office – 269-0100 ext. 110

Council on Aging – 269-0100 ext. 107

Sanitation Inspector - 269-0100 ext. 206

Highway Department - 269-0106

Compactor Station - 269-0107

Hours: Monday & Saturday 7am – 3pm

Thursday 10am - 6pm

Sunday 9am – 4pm

Station is closed ALL HOLIDAYS

Maintenance Department – 269-4873

Farmington River School Office - 269-4466

Otis Library & Museum - 269-0109

Board of Appeals - 269-0100 ext. 207 – Meetings 1st Monday 7pm

Planning Board - 269-0100 ext. 209 - Meetings 2nd Monday 7pm

Conservation Commission 269-0100 ext. 208 – Meetings 3rd Monday 6:30pm

Parks & Recreation Commission – 269-4541 – Meetings 3rd Thursday 6:30pm





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